



INNER NORTH WEST COMMUNITY COMMITTEE

**Meeting to be held in the Little London Community Centre on
Thursday, 17th July, 2014 at 7.00 pm**

MEMBERSHIP

Councillors

J Pryor
J Walker
N Walshaw

Headingley;
Headingley;
Headingley;

J Akhtar
G Harper
C Towler

Hyde Park and Woodhouse;
Hyde Park and Woodhouse;
Hyde Park and Woodhouse;

J Bentley
S Bentley
J Chapman

Weetwood;
Weetwood;
Weetwood;

**Agenda compiled by:
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**West North West Area Leader: Shaid
Mahmood
Tel: 336 7858**

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes)	
4			DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence	
6			MINUTES - NORTH WEST INNER AREA COMMITTEE - 27 MARCH 2014 To receive and note the minutes of the North West Inner Area Committee held on 27 March 2014	1 - 8
7			OPEN FORUM In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by the permission of the Chair.	
8			NOTIFICATION OF ELECTION OF COMMUNITY COMMITTEE CHAIR FOR 2014/15 To receive and consider the attached report of the City Solicitor.	9 - 12

Item No	Ward	Item Not Open		Page No
9			INTRODUCTION TO COMMUNITY COMMITTEES To receive and consider the attached report of the West North West Area Leader	13 - 16
10			COMMUNITY COMMITTEE APPOINTMENTS To receive and consider the attached report of the City Solicitor	17 - 26
11			COMMUNITY COMMITTEE SUB GROUPS To receive and consider the attached report of the West North West Area Leader	27 - 32
12			EMPLOYMENT, SKILLS AND WELFARE PRIORITY NEIGHBOURHOODS REPORT To receive and consider the attached report of the Head of Service, Employment and Skills	33 - 38
13			WELLBEING UPDATE REPORT To receive and consider the attached report of the West North West Area Leader COMMUNITY COMMITTEE TOPIC: CHILDREN'S & FAMILY HEALTH	39 - 60
14			INTRODUCTION TO TOPIC AND DISCUSSION PAPER To receive and consider the attached report of the West North West Area Leader	61 - 78

Item No	Ward	Item Not Open		Page No
15			ROUND TABLE DISCUSSION ON TOPIC <ul style="list-style-type: none"> • Health & Wellbeing – Tim Taylor • Children’s Services – Jancis Andrews • INW Hub – Pat Spedding • Open XS – Dee Lazenby 	
16			COMMUNITY ENGAGEMENT PLAN	79 - 80
17			DATE AND TIME OF NEXT MEETING Thursday, 9 October 2014 at 7.00 p.m.	
2				
a)				
b)				

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NORTH WEST (INNER) AREA COMMITTEE

THURSDAY, 27TH MARCH, 2014

PRESENT: Councillor J Akhtar in the Chair

Councillors M Hamilton, J Walker,
N Walshaw, C Towler, G Harper, B Atha, ,
J Bentley and S Bentley

46 Late Items

There were no late items.

47 Declarations of Interest

There were no declarations of interest.

48 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. The following was discussed:

- Concern regarding ongoing problems with noise nuisance. The Area Committee was also informed of a Temporary Event Notice that had been applied for to host a party at a residential property. It was reported that Noise Nuisance would be considered at future meetings of the Environment Sub-Group.
- Headingley Train Station – a member of the public raised concern regarding the lack of disabled access at Headingley Station when there were plans to carry out other improvements at Burley Park Station. It was reported that the stations were the responsibility of Northern Rail as the franchise holder and they would be contacted regarding these concerns.
- Royal Park School site – possibility of using the former caretakers house as a police base – meetings had been planned with the Area Commander and Police and Crime Commissioner; retention of the site as a community space. Reference was made to the forthcoming application for development at the Leeds Girls High School site and mention that Royal Park would be kept as a community space.
- West Park Centre – further to previous reports it was reported that not all previous users of the West Park Centre had been satisfactorily relocated. The Eleanor Lupton centre was suggested and it was requested that Asset Management be contacted regarding this and other potential venues.
- Concern regarding landlords acting illegally in offering tenancies without the correct permissions.

49 Minutes - 13 February 2014

RESOLVED – That the minutes of the meeting held on 13th February 2014 be confirmed as a correct record.

50 Area Chair's Forum Minutes

RESOLVED – That the minutes of the Area Chairs Forum meeting of the 20th January 2014 be noted.

51 New Locality Services and Development of the 2014/15 Service Level Agreement and Performance Update

The Locality Manager (WNW Locality Team) submitted a report providing an update on proposed changes to the operating model and structure of Environmental Action Service Locality Teams to deliver zonally based services. It outlined the reasons for these changes and the process for agreeing them. It also described the process for developing the Service Level Agreements with Area Committees for 2014/15

Issues highlighted from the report included the following:

- Proposed changes to operation and delivery.
- Services in need of changes and improvement.
- New responsibilities including the collection of bulky waste.
- Move to developing multi-skilled teams to meet service needs.
- Support during the student change over period.
- Development of operational zones – it was proposed to meet Ward Members on a ward by ward basis.

In response to Members comments and questions, the following was discussed:

- Concern regarding gully cleaning in Weetwood ward.
- Garden clearances – these would be done on void properties.
- Arrangements for the collection of bulky waste.
- Litter clearing in parks – the larger parks would still be covered by Parks and Countryside.

RESOLVED –

- a) That the proposals for a new working model for Locality Team services be noted.
- b) That the approach to consulting on proposals for changes to the Locality Team operating model, the priorities within the SLA for 2014/15 and proposals for future waste management arrangements be agreed.
- c) That the performance of the West-North West Locality Team since July 2013 be noted.

- d) That officers be authorised to agree a phased and planned withdrawal of the dedicated area committee co-ordination officer with any potential interim well-being fund budgetary implications to be considered by the area committee at a future meeting.
- e) That the guidance and direction in respect of service delivery be noted as necessary.

52 Wellbeing and Youth Activity Fund Allocation

The Assistant Chief Executive (Citizens and Communities) submitted a report advising the Area Committee of the following;

- The Wellbeing Budget available for allocation in 2014/15.
- The Youth Activities Fund budget available for allocation in 2014/15.
- The projects for consideration and approval from Wellbeing Revenue Budget allocation for 2014/15.
- The projects for consideration and approval from Youth Activities Fund allocation for 2014/15.

Amendments to the recommendations highlighted in the report were brought to Members attention. These included reductions to the skips budget and the provisional amount ring-fenced for Community Development Work. The revised recommendations also included provision for resources for Changeover which would be sought from mainstream funds in future.

RESOLVED –

- a) **That the available Wellbeing Budget and Youth Activities Fund for allocation in 2014/15 be noted.**
- b) **That the projects listed in Sections 3.2 ,3.3 and 3.4 of the report and set out below be approved from the Wellbeing Budget allocation for 2014/15.**

Revenue

	Project	Project Applicant	Amount
1	Small Grants	WNW Area Support Team	£10,000
2	Skips	WNW Area Support Team	£2,000
3	Festive Lights	WNW Area Support Team	£13,005
4	Woodsley Employability Project	Woodsley Road Community Centre	£6,338
5	Kirkstall Festival	Kirkstall Festival Committee	£5,900
6	Hyde Park Unity Day	Hyde Park Unity Day Committee	£5,000
7	Headingley LitFest 2015	Headingley LitFest 2015	£3,500
8	Door to Door Supermarket Shopping	Older Wiser Local Seniors (OWLS)	£2,500
9	Leeds Music Hub	Leeds Music Hub	£5,000
10	Community Development Work	Area Support Team	£14,000 (Provisional)
11	yOUR Neighbourhood	Leeds Met Student's Union	£4,600
12	Off Road Bikes	West Yorkshire Police	£1,135
13	Out of Hours Noise Nuisance Service	LCC Community Safety	£10,000
14	Children's Champion	St Mary's Church, Hawksworth Wood	£5,500
15	Fit Kids	Young Minds	£4,073
16	INW Mini Projects	LCC Youth Services	£8,000
17	Aireborough Summer Activities Scheme	Aireborough Summer Activities Scheme (ASAS)	£5,000
18	Community Planner	LCC Planning	£24,000
19	Leave Leeds Tidy	Leeds University Union	£8,000
20	Additional Enforcement Staff on Woodhouse Moor	LCC Parkswatch – Safer Leeds	£11,879
21	Rosebank Urban Wildlife Oasis	Groundwork Leeds	£3,000
22	Community Engagement	OPAL	£9,000
23	Keep Fit, Keep Healthy, Be Happy	Caring Together	£6,575
24	Healthy Lifestyle Group	Behno (Sisters) Group	£5,907
25	BME Sedentary Occupation Project	LCC Public Health	£5,000
26	Eastern Media & Arts	Eastern Media & Arts	£4,500
27	Resources for Changeover	Localities Team	£10,223
Total Value of Applications			£193,635

Capital

	Project	Project Applicant	Amount
1	STEP - Works at Queenswood Drive	STEP – (Supporting The Elderly People)	£8,000
2	Hawksworth Wood Village Hall Improvements	HOPS	£10,000
3	Making Rosebank Friendly Project	Rosebank Millennium Green	£5,000
4	Hindu Temple Community Centre Improvements	Leeds Hindu Charitable Trust	£10,000
5	Dobby Row BMX Track	INW Area Committee	£5,800
Total Value of Applications			£38,800

- c) That the projects listed in Section 3.4 of the report and set out below be approved from the Youth Activities Fund allocation for 2014/15.

	Project	Project Applicant	Amount
1	Trapeze – Youth Aerial Project	Urban Angels	£2,335
2	Holiday Activities	YMCA – Hawksworth Wood	£2,505
3	Multi Sports Holiday Camp	LCC Sports & Active Lifestyles	£2,688
4	INW Summer Mixtape 2014	Equilateral Media	£2,000
5	Woodhouse Kickboxing	Youth Point @ Cardigan Centre	£1,046
6	Friday Night Project & Junior Youth provision	Leeds YMCA	£4,272
7	Left Bank Skate	Left Bank Leeds	£3,645
Total Value of Applications			£18,491

53 Health and Wellbeing in Inner North West Leeds

The Director of Public Health submitted a report providing the Area Committee with information on the ways health and wellbeing is led and organised in Leeds. This provided basic background information for discussion about ways of working together with the Area Committee.

The report also looked at opportunities for Councillors in Inner North West Leeds and GPs from Leeds West Clinical Commissioning Group (CCG) to work more closely together with Public Health (PH) to achieve shared objectives as set out in Appendix A of the report.

The report also looked at the following:

- Changes in way health and wellbeing is led and organised.
- Leeds West CCG priorities.
- The key Inner North West challenges.
- Case study of where Councillors, CCGs and Public Health have worked together.
- Next steps and opportunities to work together.

Further issues highlighted from the report included the following:

- Priorities for the next year –
 - Domestic Violence
 - Gypsy/Travellers
 - Patient Engagement
- Re-organisation of services to provide a more local focus.
- Opportunity for GPs to have more say in the commissioning of services.
- Patient engagement - ways of improving links between GPs and patients.

In response to Members comments and questions, the following was discussed:

- Concern regarding reduced surgery opening times in Little London.
- Patient involvement panels and opportunity for Elected Members to become involved.
- The health check programme.
- Provision of greenspace, exercise areas and sports facilities.

- Work with BEN communities.

RESOLVED –

- a) To note the changes in health and wellbeing, and the significant challenges in Inner North West Leeds.
- b) To build on developing local relationships and look at new ways of working to tackle long term issues.

54 Children's Services Update Report

The Director of Children's Services submitted a report providing members with a comprehensive set of children's information. Common feedback is to build on this with more local context.

Members noted that there are established city priorities in the Children and Young People's Plan (CYPP), especially the obsessions.

The purpose of this cycle of reports was to understand if there were any local priorities that should also be regularly highlighted in these reports, for example a focus on a particular aspect of one of the obsessions.

It was recommended for this Committee that the local lead member for Children's Services works with the area head of targeted services to identify local priorities for the committee's approval.

Members' attention was brought to a table in the report which showed performance in Inner North West Leeds compared with the rest of the city. The following was highlighted:

- A reduction in the number of Child Protection Plans.
- Reduction in the number of looked after children.
- Attendance – reduction in primary attendance and improvement in secondary attendance.
- Larger rise of NEETs than citywide.
- Reduction in free school meal uptake.

In response to Members comments and questions, the following was discussed:

- English as a second language being a factor in attainment levels – further information was requested in Level 4 English at Key Stage 2.
- Members were encouraged as school governors to promote the uptake of free school meals.
- Improved Ofsted rating at Brudenell Primary School – one of the top 50 most improved schools in the country.

RESOLVED –

- a) That where local priorities may be required in addition to the Children's Services obsessions, these would be agreed between the local lead member for Children's Services and the area head of targeted services. These priorities may include a focus on a specific element of one of the obsessions.
- b) That the basic need workshops be used to provide local intelligence for consideration in school place planning and to instruct officers on improved methods of member engagement in school place planning.
- c) To promote use of the igen centre on Eastgate, and the Leeds Pathways website, to NEET young people and their families, so igen are aware which 18 and 19 year olds are claiming out of work benefits and are eligible to receive support, so that young people's routes to employment and training is enhanced.

55 Area Committee Update Report

The Assistant Chief Executive (Citizens & Communities) submitted a report providing members with an update on recent Sub Group business and the current position relating to other project activity.

Members were asked to consider a new place based name for the Community Committee which would be formally constituted at the Annual Council meeting in June 2014.

RESOLVED –

- a) That the Key Messages from Sub Groups and Forums be noted and actioned as appropriate.
- b) That a place-based name for the new community committee be agreed as follows – Inner North West Community Committee.

56 Dates, Times and Venues of Community Committee Meetings 2014/15

The City Solicitor submitted a report which sought the Area Committee's formal approval of a meeting schedule for the 2014/2015 municipal year and also to agree a date for the Election of Chair Committee meeting prior to the Annual Council Meeting in June 2014.

In addition, Members were requested to give consideration as to whether they wished to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

RESOLVED – That the proposed meeting schedule for 2014/15 be agreed as follows:

- Thursday, 5 June 2014 at 10.00 a.m. (Election of Chair meeting)
- Thursday, 10 July 2014 at 7.00 p.m.
- Thursday, 9 October 2014 at 7.00 p.m.
- Thursday, 15 January 2015 at 7.00 p.m.
- Thursday, 12 March 2015 at 7.00 p.m.

Election of Chair meeting to be held in the Civic Hall, Leeds. Venues for other meetings to be confirmed.



Report of the City Solicitor

Report to Inner North West Community Committee

Date: 17 July 2014

Subject: Notification of Election of Community Committee Chair for 2014/2015

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Headingley, Hyde Park & Woodhouse, Weetwood		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. In line with the requirements set out in the Community Committee Procedure Rules, this report is submitted to formally notify Members of the appointment made by Council at its Annual Meeting on the 9th June 2014 to the position of Inner North West Community Committee Chair.

Recommendations

2. The Community Committee is recommended to note that Councillor J Akhtar was elected as Chair of the Inner North West Community Committee for the duration of the 2014/2015 municipal year by Council at its Annual Meeting on 9th June 2014.

1 Purpose of this report

- 1.1 The purpose of this report is to formally notify Members of the appointment of Councillor J Akhtar to the position of Inner North West Community Committee Chair for the duration of the 2014/2015 municipal year, which was made by Council at its Annual Meeting on 9th June 2014.

2 Background information

- 2.1 In line with Community Committee Procedure Rule 2.11, where Council has made an appointment of a Community Committee Chair, there is a requirement for the decision to be formally reported to the relevant Community Committee.

3 Main issues

- 3.1 Inner North West Area Committee was scheduled to meet during the week prior to the Annual Council Meeting in order to elect a Community Committee Chair for 2014/15. However, on 28th May 2014 General Purposes Committee resolved to recommend to Annual Council that Kirkstall Ward be transferred from the North West Inner Committee boundary to the West Inner Committee boundary. Given these proposals and the potential impact upon the Committee's boundary and membership, the Area Committee meeting was cancelled and in line with Community Committee Procedure Rules 2.7 to 2.10, the matter of election of Chair was referred to the Annual Council Meeting for determination.
- 3.2 At the Annual Council Meeting on 9th June 2014, it was resolved that Councillor J Akhtar be elected as Chair of Inner North West Community Committee for the 2014/2015 municipal year.
- 3.3 In line with Community Committee Procedure Rule 2.11, where Council has made such an appointment of a Community Committee Chair, there is a requirement for the decision to be reported to the relevant Community Committee.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at full Council to the position of Community Committee Chair.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are neither equality and diversity nor cohesion an integration implications arising from this report.

4.3 Council policies and City Priorities

- 4.3.1 The recommendations within this report are in line with the Council's Constitution, and are therefore also in line with the Council's policies.

4.4 Resources and value for money

- 4.4.1 There are no resources or value for money implications arising from this report.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Community Committees are not eligible for Call In.
- 4.5.2 This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at full Council to the position of Community Committee Chair.

4.6 Risk Management

- 4.6.1 There are no implications arising from this report in respect of risk management.

5 Conclusions

- 5.1 In line with the requirements set out within the Community Committee Procedure Rules, this report is submitted to formally notify Members of the appointment made by Council at its Annual Meeting on the 9th June 2014 to the position of Inner North West Community Committee Chair.

6 Recommendations

- 6.1 The Community Committee is recommended to note that Councillor J Akhtar was elected as Chair of the Inner North West Community Committee for the duration of the 2014/2015 municipal year by Council at its Annual Meeting on 9th June 2014.

7 Background documents¹

- 7.1 There are no relevant Background Documents associated with this report.

Report author: Gerard Watson

Tel: 0113 39 52194

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of: Shaid Mahmood, West North West Area Leader

Report to: Inner North West Community Committee: Headingley; Hyde Park & Woodhouse; Weetwood

Date: 17th July 2014

Your New Community Committee

Purpose of report

1. This report sets the scene for your new community committee and asks approval of a set of minimum conditions for any decisions that may need to be delegated, or taken, between formal community committee meetings. The report also asks members to consider and approve the priorities for the committee for the rest of 2014/15.

Giving voice to the community

2. Our city and its communities are facing massive and increasing social and financial challenges, including health inequalities, an ageing and more diverse population, and poverty and financial exclusion. In a time of dwindling budgets but increasing challenges, the council must work more intelligently and more flexibly than ever before. Learning from our experience of the former Area Committees the new arrangements for community committees and community engagement represent a new step towards a more inclusive, more responsive and smarter approach to decision-making in local areas. Community committees offer the opportunity to look afresh at our understanding of local needs, aspirations and potential. The challenge and focus for the new community committees will be to genuinely involve the communities they represent in the decisions that affect them.
3. The new community committees will all develop under a common framework of principles that allow enough flexibility to ensure they operate in the best way suited to them and their local communities. Community Committees will:
 - a. have a clear focus on engaging local communities over local topics of interest;
 - b. only take written reports that have a local significance;
 - c. make recommendations to the council's executive board and challenge our partners and others as necessary to secure local improvements;

- d. consider recruiting non-voting co-optees from the locality to help with the committees' work;
 - e. forge strong links with any local Town and Parish Councils; and
 - f. develop a new approach to localised budget setting over the course of this year.
4. The strengthened focus on engagement encourages elected councillors and officers to think creatively about the best ways to involve local residents and to hear their voices. This represents an opportunity to keep the more formal decision-making to a minimum and devote more time and energy to engagement activities that will be branded as 'Citizens@....'. More engagement activities also present further opportunities to raise awareness of the work of the community committees in local areas. An engagement plan will be developed by each community committee which will enable it to focus on a small number of areas of specific concern to the locality.
 5. Improving communications will be important to successfully engage with local residents and will include the development of:
 - a. a new brand for community committees as illustrated by the header to this report;
 - b. new uses of social media including Facebook and Twitter; and
 - c. accessible ways of organising meetings and other engagement activities that promote debate and discussion from all parts of our local communities.
 6. To help these developments a marketing and communications officer is being recruited for a 12-month period. Communications plans will be part of all future community engagement plans.
 7. This is a major opportunity to promote and support civic engagement and enterprise with a local focus, to create opportunities to hear the voices of local people and to set the improvement agenda for the area.

Topics for Inner North West Community Committee 2014 to 2015

8. In preparation for the new Community Committee, the Area Support Team were asked to identify topics that Members may wish to focus their meetings around. A number of topics that may resonate across the three wards as suggestions for discussion are:
 - Children's and Family Health.
 - Making the most of local assets and ensuring community influence upon their use.
 - Connecting local communities to employment opportunities.
 - Engaging and increasing the influence of young people.
 - Making the Changeover process effective and sustainable with shrinking resources.
9. For this first community committee meeting, Members agreed to facilitate a discussion around Children's and Family Health. Members are asked to consider and agree topics for the remainder of the 2014/15 community committee cycle.

Delegated decisions

10. Sometimes decisions will need to be made between formal meetings of the community committee and therefore the Area Leaders will have delegated authority from the Assistant Chief Executive (Citizens and Communities). In order to reassure members that all delegated decisions will be taken within an appropriate governance framework it is proposed that they will only be taken after satisfying the following conditions:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

Conclusion

11. This is the start of a new commitment to listen to local people, to seek their involvement and engagement with the local civic life of the community. It will provide leadership and promote collaboration to make improvements the community wants. Considerable work has been taking place in each locality to prepare them for the anticipated changes ahead. Much of this is building on the current strengths and recognising the good practice and local structures already in place. The Inner North West Community Committee now has the opportunity to shape the way forward for the communities of Headingley; Hyde Park & Woodhouse; Weetwood.

Recommendations

12. Members are asked to welcome the introduction of Community Committees.
13. Members are asked to approve the minimum conditions set out in paragraph 10 of this report with regard to the need for delegated decisions to be taken between formal community committee meetings.
14. Members are recommended to consider and approve the topics for engagement as detailed in paragraph 8.

Background information

- The move to develop community committees followed the Area Review report approved by the council's Executive Board in December 2012 'Review of Area Working Findings and Recommendations'. To view this report [click here](#).
- The Executive Board endorsed the proposed development of community committees at a subsequent meeting in December 2013, 'Citizens@Leeds: Responsive to the Needs of Local Communities'. To view this report [click here](#).
- On 9 June members gave formal approval for community committees at the Council's AGM 'Recommendations of General Purposes Committee' – page 15. To view this [click here](#).

Report author: Rory Barke, Tel: (0113) 22 43103 / Stuart Byrne, Tel: (0113) 33 67635

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Report of the City Solicitor

Report to Inner North West Community Committee

Date: 17th July 2014

Subject: Community Committee Appointments

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Headingley, Hyde Park & Woodhouse, Weetwood		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

- 1 This report invites the Committee to make appointments to the following as appropriate:-
 - Those Outside Bodies as detailed at Appendix 1;
 - One representative to the Corporate Carers' Group;
 - Community Committee Area Lead Members, as listed at Section 3; and
 - Those Children's Services Cluster Partnerships, also listed within Section 3.

Recommendations

- 2 The Community Committee is asked to confirm appointments to the following:
 - (i) The Elected Member representatives to work with the Outside Bodies identified at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as outlined in this report;
 - (ii) Committee Members to the Area Lead Member roles listed in section 3;
 - (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee as listed in section 3;
 - (iv) One representative to the Corporate Carers' Group.

1 Purpose of this report

- 1.1 This report outlines the Community Committee's role regarding appointments to: Outside Bodies; Area Lead Members; Children's Services Cluster Partnerships and the Corporate Carers' Group. In addition, the report invites the Committee to determine the appointments to these groups and organisations.

2 Background information

2.1 Outside Bodies

- 2.2 In July 2004 Member Management Committee met to consider the allocation of appointments to each Area Committee. Attached at Appendix 1 are those organisations that Member Management Committee has determined should be made by this Community Committee.

2.3 Area Lead Members

- 2.4 In May 2013, Executive Board recommended that Area Committees appoint Area Lead Members, in accordance with the defined roles as subsequently presented to the Annual Council Meeting as part of the Council's Executive Arrangements.

2.5 Children's Services Cluster Partnerships

- 2.6 In June 2013, Member Management Committee resolved that the nomination of Elected Member representatives to the local Children's Services Cluster Partnerships be delegated to Area Committees for determination.

2.7 Corporate Carers' Group

- 2.8 In recent years Area Committees have been seen as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Carers' Group. Further information regarding the Group can be found at section 3 of the report.

3 Main issues

3.1 Outside Bodies

- 3.2 The Community Committee is requested to determine the appointments to those Outside Bodies as detailed within Appendix 1. The Council's Appointments to Outside Bodies Procedure Rules are available to Members upon request.
- 3.3 The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Community Committee. Such appointments will then be offered on this basis.
- 3.4 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

- 3.5 All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 3.6 Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
- 3.7 A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles as described above.
- 3.8 Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

3.9 Appointments 2014/2015

- 3.10 This year there are **7** appointments to be made in relation to the following organisations:-

- Burley Lodge Centre – Committee of Management – 2 places
- Cardigan Centre – 1 place
- Ireland Wood Children’s Centre Management Committee – 1 place
- Inner North West Local Housing Advisory Panel – 2 places
- Swarthmore Education Centre – 1 place

3.11 Area Lead Member Roles

- 3.12 The Area Lead Member role aims to provide a local “lead” perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
- To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy
- 3.13 As set out in the Constitution, the Community Committee is invited to appoint to the following Area Lead Member roles, in respect of:

- Environment & Community Safety
- Children's Services
- Employment, Skills and Welfare
- Health, Wellbeing and Adult Social Care

3.14 In recognition of the differing size of individual Community Committees and that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

Corporate Carers' Group

- 3.15 Under the Children's Act 1989, all local Councillors are corporate parents (usually referred to in Leeds as corporate carers), this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after). Executive Board has previously agreed a clearer framework for the corporate carer role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Carer' group. This core group includes representation from each of the 10 Community Committees in the city and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children. The group considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children.
- 3.16 Community Committee is asked to appoint one representative to the Corporate Carers' Group for the duration of the 2014/15 municipal year. Given the development of the Area Lead Member for Children's Services, the Committee may deem it appropriate for these roles to be combined.
- 3.17 It should be noted that membership of the Corporate Carers' Group is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Carers' Group.

Children's Services Cluster Partnership Representatives

- 3.18 The Children's Services Cluster Partnerships evolved originally in response to the extended schools initiative, then as extended services partnerships but have evolved to be an integral part of the locality model which sit under the Children's Trust Board. They provide an inclusive partnership offer to our universal services

in schools and children's centres. Increasingly, council services are being re-shaped to strengthen and develop relationships through the cluster model. The purpose of cluster partnerships is to:

- Enable local settings and services to work together effectively to improve outcomes for children, young people and their families, focusing on what will make the biggest difference in that area;
- Build capacity to improve preventative / early help services to meet local needs;
- Promote the ambition of a child friendly city across the locality.

3.19 In April 2011 the Children's Trust Board agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships which included elected members as standing members of the governance group for each partnership. Elected Members also sit alongside a senior leader (local authority partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.

3.20 In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Areas Committees. This was with the aim of establishing a clear formal link between Area Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

3.21 The Community Committee is invited to nominate Members to each cluster partnership within their area. The table below sets out the suggested numbers, ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
ESNW (Extended services north west: Weetwood, Adel and Wharfedale)	2	1 Adel & Wharfedale 1 Weetwood	Appointment to be made by Outer North West CC J Bentley
Inner NW Hub	2	1 Kirkstall 1 Headingley	Appointment to be made by Inner West CC Vacancy
Open XS (Hyde Park, Woodhouse and part of Headingley)	1	1 Hyde Park and Woodhouse	J Akhtar

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions, groups and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Both the Area Lead Member roles and the Corporate Carers' role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links to the relevant Executive Member, Council service staff and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

- 4.2.2 Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

4.3 Council policies and City Priorities

- 4.3.1 Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

4.4 Resources and value for money

- 4.4.1 There are neither resource or value for money implications arising from this report.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

4.6 Risk Management

- 4.6.1 In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

5 Conclusions

- 5.1 The Community Committee is asked to determine the appointments to those designated Outside Bodies detailed within Appendix 1.
- 5.2 In addition, the report invites the Community Committee to make appointments to Area Lead Member roles, Cluster Partnerships and Corporate Carers Group for the 2014/15 municipal year.

6 Recommendations

- 6.1 The Community Committee is asked to confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as outlined in this report;
- (ii) Committee Members the Area Lead Member roles listed in section 3;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee as listed in section 3;
- (iv) One representative to the Corporate Carers' Group.

7 Background documents²

7.1 There are no Background Documents associated with this report.

Report author: Gerard Watson

Tel: 0113 39 52194

² The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Area Committee Appointments to Outside Bodies (North West Inner)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Burley Lodge Centre - Committee Of Management		2	Jul-13	1	Javaid Akthar	Y	Annual	Labour
			Jul-13	1	Christine Towler	Y	Annual	Labour
Cardigan Centre	Yes	1	Jul-13	1	Neil Walshaw	Y	Annual	Labour
Swarthmore Education Centre	Yes	1	Jul-13	1	Gerry Harper	Y	Annual	Labour
Ireland Wood Children's Centre Management Committee	Yes	1	Jul-13	1	Susan Bentley	Y	Annual	Liberal Democrat
Inner North West Local Housing Advisory Panel		2	Jul-13	1	John Illingworth	Y	Annual	Labour
			Jul-13	1	Judith Chapman	Y	Annual	Liberal Democrat

	9		9		9	
Number of places	9					
Places held pending review	7					
Places currently filled beyond July 10	0					
Number of places to fill	7					
Number of Members in the Committee Area	9					
			Percentage of Members on the Committee		Notional Places Allocated	
Labour	6				67	6.00
Liberal Democrat	3				33	3.00
Conservative	0				0	0.00
	0				0	0.00
Total	9					



Report of Shaid Mahmood, West North West Area Leader

Report to Inner North West Community Committee

Date: 17th July 2014

Subject: Nominations to Community Committee Sub Groups

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Headingley, Hyde Park & Woodhouse, Weetwood.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report sets out the roles of the Inner North West Community Committee Sub Groups and seeks nominations to the position of Chair to each group. The report also seeks nominations for both Elected Member and resident representatives from each ward to each sub group.
2. In addition, the report asks Members to consider the merits of the existing Sub Groups.

Recommendations

Members are asked to:

- Select a chair for each Sub Group of the Inner North West Community Committee.
- Nominate an Elected Member representative from each ward for each Sub Group.
- Nominate resident representatives to the Planning Sub Group and the Environment Sub Group.
- Consider the merits of the Joint North West Transport Sub Group and whether Members wish to continue meeting jointly with the Outer North West Community Committee.

1 Purpose of this report

- 1.1 The purpose of this report is to set out the roles of the Inner North West Community Committee Sub Groups and seeks nominations to the position of Chair to each group. The report seeks nominations for both Elected Member and resident representatives from each ward to relevant sub groups.

2 Background information

- 2.1 The Inner North West Community Committee has used a range of sub groups in the past to address issues of thematic importance. The committee currently operates three active sub groups: Planning; Environment; Children & Young People. These are complimented by a joint Transport group that has met alongside representatives of the Outer North West Community Committee.
- 2.2 This report highlights the current arrangements for Elected Member representation to these sub groups and seeks Members' views on the representation for 2014-15.
- 2.3 With the continued development of the Area Lead roles within the Inner North West Community Committee there is also the opportunity to consider adding to those sub groups already in existence.

3 Main issues

Planning Sub Group

- 3.1 The Planning Sub Group meets on a monthly basis to review recent planning applications and to discuss planning policy as it relates to the Inner North West area of Leeds. Officer support is provided through the Wellbeing funded Community Planning Officer. The group operates in an advisory capacity and passes key messages for approval by the Community Committee.
- 3.2 The current Elected Member representation to the Planning Sub Group is made up of one Councillor representative per ward. The Planning Sub Group also currently has two resident representatives from each ward in the Inner North West area.
- 3.3 Given that the post of Community Planner was approved prior to the move of Kirkstall Ward into the Inner West Community Committee, it is recommended that Kirkstall continue to be invited to send representation to the Planning Sub Group for the remainder of this municipal year.
- 3.4 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to nominate two resident representatives from each ward.

Environment Sub Group

- 3.5 The Environment Sub Group meets on a roughly quarterly basis. It receives service reports from the refuse and cleansing services, Environmental Services and Parks and Countryside and oversees the Service Level Agreement in relation to the delegated functions of cleansing and environmental enforcement services.

The group is attended by representatives from universities and student unions and co-ordinates the annual response to peaks in service demand during Freshers week and student changeover. The sub group is provided officer support by the Area Support Team and operates in an advisory capacity and passes key messages for approval by the Community Committee.

- 3.6 The current Elected Member representation to the Environment Sub Group is made up of one Councillor representative per ward.
- 3.7 It was agreed at the Inner North West Area Committee on 15th December 2011 that the Environment Sub Group should have one resident representative from each ward in the Inner North West area.
- 3.8 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to nominate one resident representative from each ward.

Children & Young People's Sub Group

- 3.9 The Children & Young People's Sub Group was formed last year to lead on the allocation of the Inner North West Youth Activities Fund. Meetings up until now have been called on an ad hoc basis to support project consideration and approvals. Meetings have been attended by Members, WNW Area Support Team and Youth Service.
- 3.10 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to consider whether to broaden attendance at the meeting to include other key stakeholders such as representatives from the Clusters or Breeze?

North West Transport Sub Group

- 3.11 Following a suggestion in 2012 to consider combining the Outer North West Business and Transport Sub Group and the North West (Inner) Area Committee Transport Group, it was agreed to trial this approach and hold joint North West Transport Group meetings that would meet quarterly.
- 3.12 The Transport Sub-Group has provided a combined forum for the Inner and Outer Area Committees to review and discuss strategic transport matters in the North West Area. It has taken a particular focus on how the Local Transport Plan and strategy will impact on the area covering items such as: NGT; local bus services; the transport implications of the LDF Core Strategy; future development, particularly site allocations. The Group has been supported by the attendance of officers from both the Highways & Transportation and Planning Services. Administrative support has been provided by the Area Support Team.
- 3.13 It has not been feasible for Highways & Transportation officers to provide in-depth and specific technical support in terms of more specific work due to resource priorities within the service. Given the ad hoc nature of recent meetings, it is proposed to disband this group, with issue specific meetings to be called around transport issues, as and when required.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Elected members have been consulted on the content of this report.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no equality and diversity issues in relation to this report.

4.3 Council policies and City Priorities

- 4.3.1 Community Committees may appoint advisory sub groups as outlined within the Council Constitution.

4.4 Resources and value for money

- 4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

- 4.6.1 There are no risk management implications to this report.

5 Conclusions

- 5.1 The Inner North West Community Committee sub groups provide the committee with the opportunity to consider information on a number of key areas of work in much more detail than would be possible through the main meeting cycle. It is therefore felt that the sub groups should continue to meet, to provide this additional capacity and membership should be confirmed for the municipal year 2013-14.

6 Recommendations

- 6.1 Members are asked to:

- Select a chair for each Sub Group of the Inner North West Community Committee.
- Nominate an Elected Member representative from each ward for each Sub Group.
- Nominate resident representatives to the Planning Sub Group and the Environment Sub Group.
- Consider the merits of the Joint North West Transport Sub Group and whether Members wish to continue meeting jointly with the Outer North West Community Committee.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report of Head of Service Employment and Skills

Report to Inner North West Community Committee

Date: 17 July 2014

Subject: Establishment of an Employment, Skills and Welfare Priority Neighbourhoods Board

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This paper sets out proposals to establish a new West North West Employment, Skills and Welfare Priority Neighbourhoods Board with appropriate and collaborative partnership arrangements to drive forward a new employment, skills and welfare work plan under the direction of the Executive Member Digital and Creative Technologies, Culture and Skills and supported by the West North West Area Leadership Team.
2. A West North West Employment, Skills and Welfare operational group has been operating for eighteen months. A recent report to the Area Leadership Team outlined key achievements, however, it is now time to refresh these arrangements, build on effective practice elsewhere and consolidate employment, skills and welfare matters within one dedicated forum.
3. The proposals contribute to key objectives set out in the Best Council Plan 2013-17, namely to 'promote sustainable and inclusive economic growth by improving the economic wellbeing of local people and businesses' with a specific focus on helping local people to acquire skills and move from out of work benefits into employment.

Recommendations

The Inner North West Community Committee is asked to note the contents of the report; endorse the establishment of a new West North West Employment, Skills and Welfare Priority Neighbourhoods Board.

1.0 Purpose of this report

To seek endorsement from the Inner North West Community Committee for the proposal to develop a West North West Employment, Skills and Welfare Priority Neighbourhoods Board.

2.0 Background information

- 2.1 Supporting people on their journey into work across West North West, WNW, remains a priority, not only to increase the employment rate and stimulate economic activity levels but also to mitigate the deterioration of skills, confidence and health and well-being that can occur with prolonged periods of unemployment and benefit dependency.
- 2.2 The Council's Executive Board received a report in June 2013 on the issue of welfare, benefits and poverty. In response to these issues, a new approach under the identity of Citizens@Leeds has been developed to ensure a focus on inclusive, locally provided citizen-based services delivered through a community hub approach. There is significant opportunity to capitalise on the Hub model to develop more integrated and local support services to help people move from welfare into employment.
- 2.3 The Council now has a robust mechanism in place to better plan for and respond to the training and employment opportunities that will emerge from new developments through the Council's Planning and Procurement functions. There is also a range of activities established across Leeds and working well at a local level including Jobshops; Work Clubs, the Apprenticeship Hub; Adult and Community Learning provision and the Head Start programme. In combination, these interventions complement and add value to the core offer currently available through Jobcentre Plus.
- 2.4 A WNW Employment, Skills and Welfare operational group has been operating for eighteen months. A recent report to the Area Leadership Team outlined key achievements, however, in light of the above, it is now time to refresh these arrangements, build on effective practice elsewhere and consolidate employment, skills and welfare matters within one dedicated forum.

3.0 Main issues

- 3.1 The Board will not duplicate but add value to and ensure better alignment of those arrangements already in place to steer this agenda. It is proposed that the Board, Chaired by Councillor McKenna, will be made up of key partners with responsibility for providing a coordinated, effective response to employment, skills and welfare issues across West North West with a particular focus on those neighbourhoods with the highest rates of unemployment and poverty including:

- Little London, Hyde Park, Burley, Silk Mills and Ivesons

- 3.2 The primary focus of the Board will be to increase employment and improve skill levels and ensure that effective support is provided for local people to access work and training opportunities that will arise in West North West and across the city. In order to address particular areas of concern, where specific, focused and sequenced activities are required, a sub group model will be utilised. An example of this could be around young people who are NEET or initiatives for specific communities, those with English as a second language, for instance. The Board's approach will be owned by all key stakeholders, shaped by the priorities identified in the Employment Skills and Welfare Plan, reflect ward priorities and those across West North West in a manner that can:
- guide newly unemployed people back into work as soon as possible
 - prevent newly unemployed people becoming long term unemployed and benefit dependent; mitigating the deterioration of confidence, skills and health
 - help people take the necessary steps to re-engage with the labour market, increasing their employability and opportunities to find work
- 3.3 Membership would include:
- Elected Member Community Committee Leads for Employment, Skills and Welfare
 - LCC Employment & Skills
 - Citizens and Communities
 - WNW Area Support Team
 - Welfare and Benefits Service
 - Housing Leeds
 - Children's Services/ Targeted Service Leads
 - IGEN
 - Department for Work and Pensions (Jobcentre Plus)
 - Ingeus and Interserve
 - BARCA
 - Better Leeds Communities
 - FE Provider
 - Other key stakeholders as determined by the Employment and Skills Service and the Area Leadership Team
- 3.4 In order to prepare for the Board, in support of a proposed inaugural meeting in September, the following tasks and timeline are proposed:
- Task and Finish Group to prepare the draft Plan – August
 - First draft of the WNW Employment Skills and Welfare Plan – September
 - Inaugural Board meeting – September
 - Consultation and finalisation of the Plan – October
 - Final WNW Employment, Skills and Welfare Plan signed off by Board following consultation with the Community Committee Leads for Employment, Skills and Welfare and the Executive Member Digital and Creative Technologies, Culture and Skills

4.0 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The approach was endorsed by the Area Leadership Team on 6th May 2014. The Community Committees across West North West will be kept up-to-date on the establishment of the Board and the development and implementation of the Employment, Skills and Welfare Plan.
- 4.1.2 The Inner North West Employment and Skills Area Lead Member was consulted on the proposals in April 2014. The Area Lead Members for Employment Skills and Welfare for Inner West, Outer West and Outer North West were also briefed in May 2014.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Subject to approval of the proposals outlined in this report, equality, diversity, cohesion and integration issues will be fully considered as part of the development of the West North West Employment, Skills and Welfare Plan.

4.3 Council policies and City Priorities

- 4.3.1 The proposals contribute to key objectives set out in the Best Council Plan 2013-17, namely to 'promote sustainable and inclusive economic growth by improving the economic wellbeing of local people and businesses' with a specific focus on helping local people to acquire skills and move into employment.

4.4 Resources and value for money

- 4.4.1 The proposals create an opportunity for resources and investment in West North West Leeds aimed at improving skills, increasing employment opportunities and moving people from welfare into work, to be better aligned and more effectively targeted to make best use of public resources and to meet the needs of local residents.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications associated with the proposals in this report. The report is not subject to call in.

4.6 Risk Management

- 4.6.1 There are no risks identified at this stage associated with the proposals set out in this paper.

5.0 Conclusions

- 5.1 This report sets out proposals to create a West North West Employment, Skills and Welfare Priority Neighbourhoods Board supported by the Employment and Skills Service and the West North West Area Leadership Team, to help more local people to acquire skills and move into employment.

6.0 Recommendations

- 6.1 The Inner North West Community Committee is asked to note the contents of the report and endorse the establishment of a new West North West Employment, Skills and Welfare Priority Neighbourhoods Board.

7.0 Background documents

7.1 None

Report author: Jane Hopkins

Tel: 3950680

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Report of the West North West Area Leader

Report to Inner North West Community Committee

Date: 17th July 2014

Subject: Wellbeing Fund Update and 2013/14 End of Year Monitoring Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Headingley; Hyde Park & Woodhouse; Weetwood.		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. This report provides the Inner North West Community Committee with an update on the budget position for the Wellbeing Fund for 2014/15 and the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting. It also provides end of year monitoring for 2013/14.
2. The report provides an update on the Youth Activity Fund.
3. The report also outlines proposals for the interim management of the Inner North West Wellbeing budgets, with the move of Kirkstall ward to the Inner West Community Committee.

Recommendations

The Inner North West Community Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2014/15 (**Appendix 1**).

- Note the content of the end of year monitoring returns for projects funded in 2013/14 (**Appendix 2**).
- Note the Wellbeing 2014/15 interim management arrangements as detailed in **3.4**.
- Note the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting (**Table 1** and **Table 2**).
- Note the current position of the Youth Activity Fund and those projects supported to date through this (**Table 3**).

1 Purpose of this report

- 1.1 This report provides members with an update on the budget position for the Wellbeing Fund for 2014/15 and includes the end of year monitoring returns for projects funded in 2013/14. The report highlights the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting. It also provides an update on the Youth Activity Fund.

2 Background information

- 2.1 Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
- 2.2 The Inner North West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Area Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Area Committee throughout the year to ensure they are fully meeting their objectives.
- 2.3 Community Committees have received a reduced allocation to their Wellbeing Revenue Budgets for 2014/15 compared with that given in 2013/14. This gave the Inner North West committee an allocation of **£186,600**. Taking into account project underspends from 2013/14, the total fund available for new projects in 2014/15 was **£193,635**. This funding was committed to 27 projects, as listed in **Appendix 1** (paragraph 1.2).
- 2.4 In addition to revenue the Community Committee also receives an allocation of Capital funding. At the March 2014 meeting, the Inner North West committee had a total of **£38,800** to allocate. This funding was allocated to 5 projects, to run alongside the previously approved Sparrow Park project, as listed in **Appendix 1** (paragraph 2.1).
- 2.5 In 2014/15, the Inner North West Community Committee received a sum of £35,768 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

3 Main issues

- 3.1 Wellbeing Budget Statement 2014/15 and Year End Monitoring for 2013/14
- 3.2 The latest Wellbeing Budget Statement for 2013/14 is included as **Appendix 1** to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current

budget position of those projects funded in previous years which still have funding left to spend.

- 3.3 Details of monitoring returns provided by Wellbeing projects funded in 2013/14 are set out in **Appendix 2**. It shows what progress has been made by projects to deliver the activity as agreed through the application process, which projects are now complete and which are still live. All projects are currently meeting the outputs as agreed in the project delivery statements. Members are asked to note the content of the Wellbeing monitoring returns.
- 3.4 2014/15 Wellbeing Interim Management Arrangements
- 3.5 Outlined below is the current position and rationale for handling wellbeing funds and projects this year and next financial year in relation to the Kirkstall ward. The principles behind managing the interim transfer of Wellbeing and Youth Activities Fund are:
- 3.6 **Wellbeing Large Grants** - Given that the majority of INW Wellbeing funding has already been allocated to projects, it is proposed that for the remainder of 2014/15 financial year, approved projects affecting Kirkstall should continue to be managed and monitored through the Inner North West Wellbeing Budget, with information provided on these projects for inclusion within both Inner West and Inner North West reporting mechanisms.
- 3.7 **Wellbeing Small Grants and Skips** – With relatively little committed as yet from this pot, it is proposed to transfer **£2,500** into the Inner West's Small Grants and Skips budget for the use of Kirkstall Members.
- 3.8 **Youth Activities Fund** - The amount of Youth Activities Funding available for allocation in 2014/15 was **£38,833** with an unallocated balance of **£20,342**. YAF funding was allocated upon the basis of the number of young people residing within each Ward. The Kirkstall element of YAF equates to 33.5% of the 2014/15 allocation. Applying this formula to the unallocated YAF balance, it is proposed to transfer **£6,814** of the unallocated amount to the Inner West YAF.
- 3.9 **Wellbeing and YAF 2015/16** - Once we have completed the dual reporting mechanism for the interim financial year of 2014/15, it is proposed that the Kirkstall elements of the Wellbeing Budget and the Youth Activities Fund be fully rolled in to the corresponding budgets for the new Inner West Community Committee.
- 3.10 **Project Underspends** - As INW Wellbeing Budgets have generally produced very little underspend at the end of each financial year, it is proposed that each of the four previous INW wards each receives 25% of any underspend from 2014/15 projects.
- 3.11 Wellbeing Budget – Small Grants & Skips
- 3.12 **Table 1.** below outlines those Small Grant applications that have been approved since the last meeting of the former North West (Inner) Area Committee. **Table 2.** outlines those skips that have been approved since the last meeting. Taking these into account, there is **£5,805** still available for allocation for Small Grants and **£1,099** still available for Skip Hire in the 2014/15 budget. The Community

Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

Table 1: Small Grant Approvals (27/03/14 – 01/07/14)

Project Name	Organisation /Department	Amount Requested	Amount Approved
Mango Tree at Meanwood	Musical Arc	£445	£445
Community Football Development	Woodhouse Football Club	£750	£750
Discover the UK	Leeds Sudanese Community Assoc	£500	Declined
Headingley Neighbourhood Plan	Headingley Devpt Trust	£500	£500
Leeds Gathering 2014: celebration of traditional Irish music, song & dance	Irish Arts Foundation	£500	Declined
Bringing People Together	Vandan Group	£750	£500

Table 2: Skip Approvals (27/03/14 – 01/07/14)

Location	Ward	Number of Skips	Amount Approved
Burley Top Comm. Assoc.	Kirkstall	1 + permit	£145.83
Hollin Lane Allotment	Weetwood	1	£130
Hawksworth Wood Action Day	Kirkstall	1	£ 125

3.13 Youth Activity Fund

- 3.14 In 2013/14, the North West (Inner) Area Committee received a sum of £35,768 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. **Table 3.** below lists those projects currently agreed for Youth Activity Fund Support.

Table 3: Youth Activity Fund – Projects funded to date.

There have been no Youth Activities projects funded since last reported on 27th March 2014.

4 **Corporate Considerations**

4.1 **Consultation and Engagement**

- 4.1.1 The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Business Plan process and the commissioning round began with a communication to all Area Committee contacts.

4.2 **Equality and Diversity / Cohesion and Integration**

- 4.2.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Community Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

4.3 Council policies and City Priorities

4.3.1 Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

4.4.1 Aligning the distribution of Area Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

4.4.2 In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Wellbeing budgets.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 Risk implications and mitigation are considered on all well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

5 Conclusions

5.1 The Inner North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2012-13.

6 Recommendations

6.1 The Inner North West Community Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2014/15 (**Appendix 1**).
- Note the content of the end of year monitoring returns for projects funded in 2013/14 (**Appendix 2**).
- Note the Wellbeing 2014/15 interim management arrangements as detailed in **3.4**.
- Note the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting (**Table 1** and **Table 2**).

- Note the current position of the Youth Activity Fund and those projects supported to date through this (**Table 3**).

7 **Background documents**¹ - None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2014-15 financial year. It shows the amount allocated to the former Inner North West Area Committee in 2014-15, including Kirkstall, details of any carry forward from 2013-14 and any existing commitments.

2014/15 INW Revenue Budget	
Balance Brought Forward from 2013/14	£ 46,899.47
INW Revenue Allocation for 2014/15	£ 186,600.00
Youth Activities Fund for 2014/15	£ 35,768.00
Total Budget	£ 269,267.47
Projects approved from 2013/14 budget to be paid in 2014/15	£ 35,897.10
Projects approved in 2014/15	£ 242,468.00
Total Commitments	£ 278,365.10
Public Health Contribution	£ 10,000.00
Remaining to Allocate	£ 902.37

1.2 Revenue Project Statement

The table below lists those projects supported in 2014-15 and provides a current revenue project statement for each. Most grants are paid retrospectively so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Youth Activity Fund	WNW Area Support Team	All Wards	£ 38,833.00	£ 417.00
Small Grants	WNW Area Support Team	All Wards	£ 10,000.00	£ 1,695.00
Skips	WNW Area Support Team	All Wards	£ 2,000.00	£ 400.83
INW Festive Lights	Leeds Lights	All Wards	£ 13,005.00	£ -
Woodsley Employability Project	Woodsley Rd Multicultural Comm Centre	HP&W	£ 6,338.00	£ -
Kirkstall Festival	Kirkstall Festival Committee	K	£ 5,900.00	£ -
Headingley LitFest 2015	Headingley LitFest	HP&W, K, H	£ 3,500.00	£ -
Door-to-Door Supermarket Shopping	Older Wiser Local Seniors (OWLS)	All Wards	£ 2,500.00	£ -
Leeds Music Hub	Leeds Music Hub	HP&W, K, H	£ 5,000.00	£ -
Community Development Worker	AST	W	£ 14,000.00	£ -
yOUR Neighbourhood	Leeds Met Student's Union	H	£ 4,600.00	£ -
Off Road Bikes	West Yorkshire Police	All Wards	£ 1,135.00	£ -
Out of Hours Noise Nuisance	Community Safety	All Wards	£ 10,000.00	£ -
Childrens Champion	St Marys Church, Hawksworth Wood	K	£ 5,500.00	£ -
Fit Kids	Young Minds	HP&W, K, H	£ 4,073.00	£ -
INW Mini Projects	LCC Youth Service	HP&W, K, W	£ 8,000.00	£ -
Aireborough Summer Activities	Aireborough Summer Activities	K, W	£ 5,000.00	£ -
Community Planner	LCC Planning	All Wards	£ 24,000.00	£ 6,000.00
Leave Leeds Tidy	Leave Leeds Tidy	HP&W, H, K	£ 8,000.00	£ -
Additional Enforcement Staff on Woodhouse Moor	LCC Parkswatch - Safer Leeds	HP&W	£ 11,879.00	£ -
Rosebank Urban Wildlife Oasis	Groundwork Leeds	HP&W, H	£ 3,000.00	£ -
Community Engagement	OPAL	W	£ 9,000.00	£ -
Keep Fit, Keep Healthy, Be Happy	Caring Together	HP&W	£ 6,575.00	£ -
Healthy Lifestyle Group (Approval figure inc. £5,000 contribution from Public Health)	Behno (Sisters) Group	HP&W W	£ 10,907.00	£ 2,669.74
Healthy Living Project Focusing on Sedentary Occupational Groups (Approval figure inc. £5,000 contribution from Public Health)	Cardigan Centre	HP&W	£ 10,000.00	£ -
Eastern Media & Arts	Eastern Media & Arts	HP&W	£ 4,500.00	£ -
Hyde Park Unity Day	Hyde Park Unity Day	HP&W	£ 5,000.00	£ -
Support for Changeover	Localities Team	All Wards	£ 10,223.00	£ -

Total	£ 242,468.00	£ 10,765.57
Budget for Year	£ 233,370.37	
Public Health Contribution	£ 10,000.00	
Available to Allocate	£ 902.37	

INNER NORTH WEST COMMUNITY COMMITTEE
2014-15 Wellbeing Statement

Revenue Projects Live from Previous Years

1.3 Table 1.3 below provides a revenue project statement for grants funded in previous years that are still live.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Youth Activity Fund	WNW Area Support Team	All Wards	£ 9,056.00	£ 2,905.32
Consultation and Engagement	Area Support Team	All Wards	£ 1,500.00	£ -
Milford Marlins - Junior Rugby	Milford Rugby Club	Kirkstall	£ 2,540.00	£ -
Community Development Worker Post	Area Support Team	All Wards	£ 11,908.50	£ 3,969.50
EnviroMET	Leeds Met Students' Union (CALM Volunteering)	HP&W, H	£ 1,973.00	£ -
Aireborough Summer Activities	Aireborough Summer Activities Scheme	Weetwood	£ 445.25	£ 445.25
Far Headingley, Weetwood and West Park Neighbourhood Design Statement (SPD)	Far Headingley Village Society	Headingley	£ 620.35	£ -
Woodsley Employability Project	Woodsley Road Multicultural Community Centre	HP&W	£ 3,794.00	£ 2,636.00
Fit Kids	Young Minds	HP&W	£ 3,060.00	£ 1,243.00
ASB & Burglary packs	West Yorkshire Police	All Wards	£ 1,000.00	£ -

Capital

2.0 Table 2.1 shows the current capital projects including one carried forward from a previous year.

2.1 Capital Projects

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Sparrow Park	Area Support Team	Headingley	£ 10,814.00	£ -
Making Rosebank Friendly Project	Rosebank Millennium Green	Headingley	£ 5,000.00	£ 465.00
Hindu Temple Community Centre Improvements	Leeds Hindu Charitable Trust	HP&W, H, K	£ 10,000.00	£ -
STEP - Works at Queenswood Drive	STEP - (Supporting The Elderly People)	Kirkstall	£ 8,000.00	£ -
Hawksworth Wood Village Hall Improvements	HOPS	Kirkstall	£ 10,000.00	£ -
Dobby Row	INW Area Committee	Kirkstall	£ 5,800.00	£ -

Total	£	49,614.00	£	465.00
2014/15 Capital allocation	£	49,614.00		
Available to allocate	£			-

INNER NORTH WEST Community Committee
2014-15 Wellbeing Statement

3.0 Youth Activity Fund

3.1 The table below describes the Youth Activity Funding budget calculations and provides a current balance of funding remaining to allocate. It shows the YAF amount allocated to the Inner North West Community Committee in 2014-15, details of the balance brought forward from 2013-14, underspend from 2013/14 projects and any existing commitments. It also reflects the transfer of 33.5% of the budget following the move of the Kirkstall ward to the Inner West Community Committee.

INW Youth Activity Funding 2014/15		
YAF Balance brought forward	£	3,065.00
YAF Allocation for Year 14/15	£	35,768.00
YAF Earmarked 14/15	£	18,491.00
Underspend 13/14	£	974.61
Kirkstall transfer to Inner West	£	6,814.00
INW YAF Available to Allocate	£	14,502.61

3.2 The table below lists those Youth Activity projects supported in 2014-15. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Trapeze – Youth Aerial Project	Urban Angels	HP&W/H	£ 2,335.00	£ 417.00
Holiday Activities	YMCA – Hawksworth Wood	K	£ 2,505.00	£ -
Multi Sports Holiday Camp	LCC Sports & Active Lifestyles	K, HP&W, W	£ 2,688.00	£ -
INW Summer Mixtape 2014	Equilateral Media	HP&W	£ 2,000.00	£ -
Woodhouse Kickboxing	Youth Point @ Cardigan Centre	HP&W	£ 1,046.00	£ -
Friday Night Project & Junior Youth provision	Leeds YMCA	W	£ 4,272.00	£ -
Left Bank Skate	Left Bank Leeds	HP&W	£ 3,645.00	£ -
Total £ 18,491.00				£ 417.00

3.3 Table 2.3 below provides a Youth Activity project statement for grants funded in previous years that are still live.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Burley Chatterbooks	Better Leeds Communities	K	£ 895.00	£ -
Child Out	Meanwood Junior Play Scheme	W	£ 845.00	£ 845.00
Friday Night Project	YMCA (with Extended Services)	W	£ 1,631.00	£ 855.20
Hip Hop Lives	Invisible Circle Education	HP&W	£ 450.00	£ 251.00
Intro to Hockey	Leeds Hockey Club	W	£ 1,545.00	£ 954.12
Project Beats	Equilateral Media	HP&W	£ 2,000.00	£ -
T Shirts 4U	Youth Point @ Cardigan Centre	HP&W	£ 1,690.00	£ -
Total £ 9,056.00				£ 2,905.32

INNER NORTH WEST Community Committee

2014-15 Wellbeing Statement

4.0 **Small Grants**

- 4.1 At its March 2014 meeting the Inner North West Community Committee agreed to create a £10,000 fund for small grants. The table below details the small grant approved in 2014-15 and shows the balance available to spend. It also reflects the transfer of £2,000 budget following the move of the Kirkstall ward to the Inner West Community Committee.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Mango Tree at Meanwood	Musical Arc	W/CA	£ 445.00	£ 445.00
Community Football Development	Woodhouse Football Club	HP&W	£ 750.00	£ 750.00
Discover the UK	Leeds Sudanese Community Assoc	HP&W	Declined	
Headingley Neighbourhood Plan	Headingley Devpt Trust	H, HP&W, K, W	£ 500.00	£ 500.00
Leeds Gathering 2014: celebration of traditional irish music, song & dance	Irish Arts Foundation	HP/W & Headingley	Declined	
Bringing People Together	Vandan Group	HP&W, H	£ 500.00	£ -

Total	£	2,195.00	£	1,695.00
Budget	£	10,000.00		
Kirkstall transfer to IW	£	2,000.00		
INW Available to Allocate	£	5,805.00		

5.0 **Skips**

- 5.1 At its March 2014 meeting the Inner North West Community Committee agreed to create a £2,000 fund for skips. The table below details the skips approved in 2014-15 and shows the balance available to spend. It also reflects the transfer of £500 budget following the move of the Kirkstall ward to the Inner West Community Committee.

Skips	Ward Benefiting	No of Skips	Amount Committed	Paid
Burley Top Comm. Assoc.	Kirkstall	1 + permit	£ -	£ 145.83
Hollin Lane Allotment	Weetwood	1	£ -	£ 130.00
Hawthorn Wood Action Day	Kirkstall	1	£ -	£ 125.00

Total	£	-	£	400.83
Budget	£	2,000.00		
Kirkstall transfer to IW	£	500.00		
INW Available to Allocate	£	1,099.17		

INNER NORTH WEST AREA COMMITTEE
Wellbeing Monitoring

Appendix 2
03 July 2014

1.0 Revenue Projects Live from Previous Years

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
Kirkstall Ward Pot	Kirkstall Members	£ 2,859.25	£0.00	To support Member led projects in the Kirkstall Ward.	At the February 2014 Area Committee, Members agreed to put forward £2,540 from the Kirkstall Ward Pot to Milford Sports Club to run a junior Rugby League project aimed at both boys and girls of primary school age. The project will run from March - November and will be paid quarterly on receipt of monitoring (first quarter due June 2014). The remaining monies of £319 will be put into the general Wellbeing pot for allocation.
Hyde Park Neighbourhood Board	WNW Area Support Team	£ 13,000.00	£13,000.00	To deliver additional improvements/initiatives to tackle deprivation within Hyde Park, which fall outside the normal service delivery. Concentrating on crime and grime issues including fly tipping, litter, graffiti, refuse collection, burglary anti-social behaviour and parking issues.	Project completed. Funding was earmarked by the Hyde Park Board to cover the cost of a Parking Survey for the Hyde Park area. Highways undertook the survey and presented findings to Hyde Park & Woodhouse and Headingley Members in October 2013. Based on the survey data it was agreed that a Residents Permit scheme would not be of benefit, as the majority of on street parking demand is generated by local residents and only a small element was attributed to commuter parking. Highways agreed to look at possible one way schemes and will meet with Cllr Gerry Harper to progress.
Environmental Servicers Co-ordinator	WNW Locality Team	£ 18,296.00	£ 18,296	To employ a senior technical enforcement officer in order to further enhance the new service the Locality Team now offers. The multi skilled officer will direct the cleansing staff through local management and co-ordination, and carry out enforcement duties when required. The role will supplement the current supervision and management arrangements	Project completed. As the postholder was not recruited until midway through financial year 12/13 half of the allocation that year was carried forward into 13/14. Full monitoring for this project is provided under the 13/14 project.
NEET New Start	The City of Leeds YMCA	£ 3,760.00	£ 3,760	To engage with young people between the ages of 14 -16, currently at risk of exclusion from school, and those who are excluded and not in education. Simultaneously the project aims to engage with 16-25 year olds who are currently not in education, training or employment (NEET).	Project completed. In the final quarter of the project the group started with a further 10 week learning programme for 6 NEET young people predominantly from the Hawksworth Wood area. The programme focused on developing leadership skills in young people and was accredited through the ASDAN Short Course Leadership Award. The course included development of effective communication skills and development of personal confidence in tackling challenging situations. Participants undertook a team building challenge at Leeds Wall and visited Leeds University as part of the programme's commitment to support participants into further training, education and employment. Course participants, both current and from the previous course, took part in an Emergency First Aid at Work course. All participants from the previous programmes continued to be supported by the Training and Development Officer. One participant was successful in obtaining an interview for employment, whilst two others were supported with applications to further training.
Caring together.... Moving forward	Caring together	£ 1,822.00	£ 1,822	To allow the group to return to Woodhouse Community Centre, following an asset transfer from Leeds City Council to Oblong.	Project Completed. The group have been back in their office base at Woodhouse Community Centre since May 2012 together with a number of their regular groups and activities.

2.0 Revenue Projects - 2013/14

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
Small Grants	WNW Area Support Team	£ 12,325.00	£ 7,310	To provide a budget for community and voluntary groups to apply for funding for small grants.	This year, 17 small grant applications totalling £7,180 have been approved.
Skips	WNW Area Support Team	£ 3,419.00	£ 1,269	The skips budget provides skips to environmental group, allotment associations etc for community clean ups.	This year 9 skips have been approved totalling £1,268.
Consultation and Engagement	Area Support Team	£ 1,500.00	£0.00	A budget for community engagement and promotion that will provide a flexible resource to engage with local communities and create promotional materials to raise awareness of specific services and initiatives. The actual projects supported by the budget will be agreed through the Neighbourhood Partnerships but could include leaflets, posters, brochures and venue hire for community events.	In 13/14 financial year the budget was not used and will carry forward into 14/15 for use on community engagement projects.
Festive lights	Leeds Lights	£ 12,325.00	£12,325.00	To pay for the hire of festive lights between October 2013 and January 2014 for Weetwood, Meanwood, Headingley, Otley Road, North Lane, Kirkstall, Hyde Park, Woodhouse, Woodsley Road and Little London.	Project completed. The festive lights were installed as agreed with no issues.
Kirkstall Festival	Kirkstall Festival Committee	£ 5,000.00	£5,000.00	Kirkstall Festival is an annual event bringing together the local community at Kirkstall Abbey with entertainment, competitions, stalls and food. The event regularly attracts over 10,000 people and is organised and run by a group of dedicated volunteers. Area Committee funding is used to hire a stage, marquee, dance floor, tables and chairs.	Project completed. Over 15,000 people attended Kirkstall Festival on 13th July 2013. Two separate stages and marquees were provided. The main stage and the youth stage hosted over 12 live acts. Several local groups took part in the activities including schools, church groups, charity groups, scouts, sports clubs and other locally based groups and societies.
Hyde Park Unity Day	Hyde Park Unity Day	£ 5,000.00	£ 5,000	Hyde Park Unity Day is an annual festival held on Woodhouse Moor for the local community. Activities include live bands, stalls, children's entertainment and art workshops. It celebrates the cultural diversity of the area and has activities for all ages. The Area Committee funding will be used for security, fencing and the hire of the main stage.	Project completed. Unity Day 2013 was a great success, with around 6,000 people enjoying the day and 150 volunteers contributing to a brilliant atmosphere with a wide range of activities on offer. The music performances gave platforms to local bands to play to a large audience and promote their work. The children's area was extremely popular, with crafts, cartoon workshops, swing boats and face painting. Unity Garden held arts and crafts workshops, with lantern making, woodwork and other activities. The Memory Lane elderly citizens tent was larger this year and saw tea dances, live bands and free tea and cake, run by Swarthmore College and local elderly citizens groups. The dog show was as popular as ever.

Community Planner	Planning Services	£ 40,000.00	£ 40,000	To pay for a planning officer for the Inner North West area to assist with the Localism Act. The role will have an emphasis on neighbourhood planning - assisting communities to understand the new legislation, implementing the neighbourhood planning regulations, developing neighbourhood plans and facilitating increased participation of the community in the planning process.	<p>Project completed. The project is monitoring jointly through continued support for the Planning Sub Group and via monitoring provided from Planning. A total of 18 significant planning applications/ pre-planning enquiries have been discussed in the 3 Planning Sub Groups meetings held from January to March 2014.</p> <p>Outside of the Planning Sub Group the Community Planner has advised ward members on 45 occasions in relation to planning applications and planning enforcement cases during the period.</p> <p>The Community Planner has continued to work with the Planning Enforcement team to enforce the Regulation 7 Direction and 'To Let Board Code'. This has included working on proposed changes to the Code to address emerging issues relating to unauthorised signs in windows which currently fall outside of the Regulation 7 Direction. The Community Planner has produced an initial project plan for future work associated in the renewal of the Regulation 7 Direction</p>
Dedicated Environmental Services Co-Ordinator – INW	WNW Locality Team	£ 18,295.00	£ 18,295	To pay for a senior technical enforcement officer in order to further enhance the new service the Locality Team now offers. The multi skilled officer will direct the cleansing staff through local management and co-ordination and carry out enforcement duties when required. The role will supplement the current supervision and management arrangements	Project completed. This is a continuation of the post recruited to in 2012/13 detailed above. In financial year 13/14 the Environmental Services Co-ordinator has been working on a range of key environmental issues throughout the Inner North West specifically coordinating the additional Locality Team resource for Student Changeover and has this year instigated the dedicated bulk waste collection service - Civics - to continue their regular duties across the city ensuring backlogs were tackled; activity for Freshers included ensuring regular flyering consent zone enforcement patrols and reviewing the boundary of consent zones. The postholder has put forward several recommendations for improvements to the Changeover and Freshers provision. He is also supporting the work on Alternate Weekly Collections and the ASHORE menu of options through briefing Councillors and supporting the resident consultation, continuing to liaise with Waste Management about street hotspots and looking at new litter picking routes as well as providing supervision to the bin crews. The postholder continues to maintain a presence throughout the Inner North West, speaking at resident forums and to tenants groups. A full report to the INW Environment Sub Group about the work of Co-ordinator is also provided.
Additional refuse collection for student changeover	WNW locality team	£ 10,000.00	£10,000.00	The service is applying for funding to hire an additional vehicle (26 tonne), plus staff for a period of 3 weeks. The service will stand the cost of the fuel and tipping charges for this vehicle.	Project completed. The vehicle was used during the Student Changeover period to provide additional capacity to the Waste Management Service. This helped ensure that streets in the ASHORE area had a biweekly collection during this busy time.
Additional staff for Woodhouse	Community Safety	£ 11,762.00	£ 11,762	To fund additional dedicated staff to curtail anti-social activities on Woodhouse Moor and educate visitors on issues of Parks Byelaws.	Project completed. The dedicated Woodhouse Moor Parkswatch Patrol started in April and ran until the end of June. The patrol staffing consisted of one officer working from 12.00.p.m - 21.00.p.m. on Wednesdays, Thursdays and Fridays. Two officers working from 12.00 - 21.00 pm on Saturdays and Sundays. The officers were a highly visible patrol service utilising an electric buggy to access the whole park. Their brief was to provide a positive presence and to deal with any issues by the methods of liaison and education. The scheme was aided by additional signage which was visible at all access points.

Leave Leeds Tidy	Leeds University Union	£ 10,000.00	£ 10,000	To minimise waste and increase recycling over the student changeover period. The scheme employ's Leave Leeds Tidy (LLT) wardens to deliver publicity about how to dispose of household waste and LLT branded collection bags for clothes and re-useable items. Items collected are given away at free shops at the universities and local neighbourhoods or recycled through donations to homeless charities.	Project completed. Action Days were held in partnership with two charities: St Vincent's and Emmaus. Drop-off points were set up around selected areas in Hyde Park and Headingley to collect unwanted items. These items were then recycled and sold by St Vincent's and Emmaus in their charity shops. 8 Leave Leeds Tidy Champions were employed whose role was to deliver advice, information and support to students and longer term residents. By going door-to-door in Hyde Park, Woodhouse, Headingley and Burley, the Champions were able to exceed the targets set out relating to the numbers of people they spoke to. Love Leeds Charity Shop in Leeds University Union was set up to help manage and distribute the large volume of donations on an annual basis and also to help fund the annual Leave Leeds Tidy Changeover project.
EnviroMET	Leeds Met Students' Union (CALM Volunteering)	£ 5,000.00	£3,027.26	To fund a part time Project Worker to coordinate environmental projects and new initiatives and cover relevant training costs for the post.	A project worker was successfully recruited and took up the post on 27th August the project will run into the 14/15 financial year because of delays in the recruitment. The Project Worker has made links with two Residents Associations: Ash Road and Little Woodhouse, and has started discussions with them around the potential to organise a clean-up in their areas. The Project Worker aims to plan and deliver a clean- up in both areas before the University Christmas break. The Project Worker has recruited a student volunteer who is keen to lead the Student Friends of Woodhouse Moor Group and the event on Woodhouse Moor. The recruitment of volunteers during freshers week proved to be very successful.
Community Development Worker Post	WNW Area Support Team	£ 15,873.00	£3,969.50	To employ a jointly-funded community development worker for Inner North West and Outer West. The post holder will work directly with individuals and community groups to provide practical advice to develop their capacity to deliver projects and represent the needs of local communities. This will create a new opportunity for Area Committees to directly respond to the needs of local groups, who may have the aspiration to do more in their community, but require some help and advice to organise their activities and access funding.	As the worker was not recruited until partway through the year, the project will run on into 14/15 financial year. The Community Development Worker was recruited through Better Leeds Communities and started in post on 18th November 2013. The postholder is focusing on the Weetwood ward (Tinshills and Ivesons). There was no suitable applicant for the Outer West Area Committee post. To March 2014, the postholder has spoken with 201 individuals, and visited 735 addresses to add community participation. A comprehensive list of issues in the area has been gathered from residents. The postholder has also visited various community organisations and events including OPAL, Cookridge Primary and Area Committee, he has been in contact with headteachers from all local schools and other groups via email.
Aireborough Summer Activities	Aireborough Summer Activities Scheme	£ 1,781.00	£ 1,336	To run a holiday play scheme for children aged 4-19 years old with moderate to severe learning and/or physical disabilities who live in Outer North West and Inner North West Leeds.	Project completed. Separate trips and activities for under 8's, 9-12's and 13+ age groups were organised including trips to the donkey sanctuary, farmer James play barn, Sensory Leeds, an obstacle course, a water play area, go-karting, a trip to the cinema in Leeds and swimming at Aireborough leisure centre followed by a lunch at McDonalds. Other activities included baking and trampolining.

Volunteering Options	Community Action Little London & Servias (CALLS).	£ 4,353.00	£ 4,347	To employ a part-time Volunteering Co-ordinator for 6 hours per week for 26 weeks, including travel and transport and IT provision. The funding will also be used to publicise volunteering in the area, produce a community volunteering event, and develop a bespoke volunteering handbook	<p>Project completed. The Volunteer Coordinator was recruited and commenced work on 9th May 2013 for six months ending on 30th October 2013. The first volunteering event took place on Saturday 6th July as part of the Little London Community Day; a personal development residential for volunteers held over July 29-31 2013 at Northern College (near Barnsley) was so successful a second residential weekend was held over 25-27 October 2013 where volunteers learnt counselling skills. 21 new volunteers (out of 30) have been inducted over the 6 month period.</p> <p>There have been many success stories for the volunteers - an existing volunteer recently completed a law degree has successfully secured a placement in a small law firm specialising in immigration issues; a new volunteer with English language difficulties joined the ESOL class running on Saturdays at the Little London Centre, and has secured a placement in a charity shop in Leeds; a new volunteer and recent graduate in engineering but with poor interview skills was tutored in interview skills and encouraged to volunteer with Leeds City Councils department of Transport & Engineering for 6 weeks and an existing volunteer is undertaking a Level 2 NVQ in Customer Service, funded through ESF and administered through Calderdale College.</p>
Temp dedicated - Out of hours noise service	Community Safety OOH Noise Service	£ 15,025.00	£15,025.00	To provide a dedicated mobile patrol and response service within specific hotspot areas to deal with the anticipated increase in levels of noise complaints during student Changeover and Freshers weeks in June/July and September/October.	<p>Project completed. The dedicated mobile noise patrol and response service was in place for the Changeover period and then again over the Freshers period. Over the three weekends of Changeover the crew responded to 46 reports of Noise Nuisance and approached 12 properties when noise was witnessed. All requests to turn down the noise were adhered to and any advice given by the officers on noise levels was well received by the students. The majority of the officer time was spent patrolling those streets which had been identified as 'hot spot' areas. Feedback was received from the patrols that they could be more effective at busier times of year when noise is more of a problem, following this the coverage for Freshers was changed to be six weeks long but only on Friday and Saturdays. During the first four weeks of the September and October coverage the crew has responded to 56 reports of Noise Nuisance and approached 20 properties where noise was witnessed.</p>
Far Headingley, Weetwood and West Park Neighbourhood Design Statement (SPD)	Far Headingley Village Society	£ 1,098.00	£478.27	To pay for a "give notice" by local advertisement to advertise the updated edition of the 2005 Neighbourhood Design Statement (NDS) and subsequent Council adoption as a Supplementary Planning Document (SPD). The NDS is an important planning document outlining key characteristics of the neighbourhood which the local community is keen to retain and improve and which developers must have regard to when applying for planning permission.	<p>The NDS is in the very final stages of the adoption process, the council will publicise it by way of newspaper advert to confirm the adoption.</p> <p>The document will likely be formally adopted before July 2014 with the second advert expected to be published in June 2014.</p>

Headingley Litfest 2014	Headingley LitFest, subgroup of Headingley Network	£ 3,000.00	£3,000.00	To deliver the Youth Programme of Headingley LitFest, which will take place in March 2014. Children and young people will be introduced to writing and performing their own original poetry and prose through a series of workshops run by professional published poets/writers/performers	<p>Project completed. LitFest worked with City of Leeds School on a spring term of poetry workshops and a final sharing event on 19th March 2014. They engaged the services of our poet workshop leader, Michelle Scally-Clarke, who has worked with us before and is a very experienced poet/writer/leader.</p> <p>They also worked with Brudenell, Spring Bank and Weetwood primaries were delivered in the autumn of 2013 with the poet James Nash. They also delivered workshops and final assembly performances at Quarry Mount and Ireland Wood primary schools in the spring of 2014, again with James Nash.</p> <p>Pupils involved from City of Leeds range from 12 to 17 years and numbered around 150 overall. Pupils from the five primary schools were drawn from the age 9 to 10 years cohorts, and involved around 130 participants overall. A total of 280 children and young people have been active participants and other pupils form audiences; this has involved around 600.</p>
Diwali festival	Hindu Temple	£ 2,000.00	£2,000.00	To cover the cost of the hire of Leeds Town Hall to hold the 2013 Diwali Festival.	Project completed. The event was held in Leeds Town Hall on 20th October 2013 and over 100 participants enjoyed performances by Divya's welcome Kuchipudi dance, the Namaste Group, Nhsf Leeds vibes, Vaishali's Rajasthani Group, Creative Bharatnatyam, Kavadi by Shiva's Group, Angel Patel's Double Solo Act, Amisha's song On Fire, Gaurang In Dino, Prisha's Bengali song, Devika and Vaishnavi's Duet, Chiragi's Group BiBas, Trishool's Groups and the Final Act of the Show was the Leeds Desi Beats. The event attracted a double page on the Asian Lite Newspaper and attendees included the Lord Mayor and Lady Mayor, the Senior Consulate of India Mr Tyagi and Fabian Hamilton MP.
Reach out and Touch	Hawthorn Older People Support Services - HOPS	£ 9,000.00	£9,001.02	To employ a part time worker to engage older people who currently do not take an active role in their community for a number of reasons.	<p>Project Completed. HOPS have contacted all older people in the area and the vast majority completed the project survey. HOPS will use the information gathered from this project to develop new activities in line with broader coverage over the older peoples spectrum (new activities for fitter older people) allowing them to target need and deliver the right services and activities to the right people at the right time.</p> <p>HOPS have gained around 25 new active members who now regularly attend one or more activities, an additional 28 new members who just need a little more encouragement, and a further 25 new unknown members have also been added.</p>
Community Engagement	Older People's Action in the Locality (OPAL)	£ 8,985.00	£8,987.00	To pay for the recruitment of a part time Community Engagement Worker to set up and run a weekly luncheon club and a fortnightly coffee afternoon for the residents of Ireland Wood.	Project completed. The Community Engagement Worker started at OPAL on 1st July 2013 working 14 hours per week. Ireland Wood coffee afternoon continues to be held every 2nd and 4th Thursday of the month and attendance has increased to approximately 15 people each time plus 4 volunteers. A programme of activities was set including games sessions, quizzes and a talk from a solicitor. The luncheon club has been running for 3 weeks and is a success, starting with 25 people attending and increasing to 30. Three of the volunteers do not speak English as a first language so volunteering with the luncheon club is helping them improve their English and also integrate with the community in a setting which is safe, friendly and non-judgemental. The postholder will continue into financial year 14/15 with support from Area Committee.

Expanded door-to-door supermarket shopping service	Older Wiser Local Seniors (OWLS)	£ 2,500.00	£ 2,500	To support the development and running costs of a door-to-door shopping service for local older people who have difficulties shopping; including people with mobility problems, dementia and visual impairment.	Project completed. 26 residents from Burley, Hyde Park, Little Woodhouse, Headingley, some parts of Kirkstall, Weetwood and West Park are involved in the scheme. Members are collected from their house in a minibus and taken to Kirkstall Morrison's. They have an hour and a half hour of shopping time and they are then taken home in the minibus. Their shopping is carried inside their homes by volunteers. The project will continue into the new financial year with support from Area Committee.
Healthy Living Outdoors Action Days	Voice of Quarry Mount	£ 2,500.00	£ 2,467	To install flower and vegetable beds in the grounds of Quarry Mount Primary School and also to support Voice of Quarry Mount to hold regular Action Days in the grounds for the wider community to attend.	Project completed. An Action Day was held and attended by a number of pupils and community members. Young people enjoyed free healthy eating samples and took recipes cards home to try themselves. They also learned about lifecycles and helped to plant planters in the beds provided. Quarry Mount School has agreed to set up an open gardening group to continue planting vegetables on a regular basis. This will be linked in with the healthy living curriculum.
Childrens Champion	St Mary's Church, Hawksworth Wood	£ 5,000.00	£5,000.00	To pay for the employment of a part time children's champion, whose role will be to support the transition of children from primary into secondary education.	<p>Project completed. The Children's Champion was recruited early in 2013/14 financial year and work centred in Hawksworth Wood Primary School. From February 2013 – July 2013 after school sessions were offered to all year 6 pupils, with lunch time sessions in school once a week and running follow up June and July lunchtime sessions. In October 2013 work was expanded to include participation in breakfast club three times a week and lunch time self esteem focussed sessions with 4 identified year 5 children twice a week.</p> <p>Approximately 2/3 of the children transferred to Lawnswood High School and of these 11 children, 6 were identified by Lawnswood as 'vulnerable' in some way and offered places in the Summer School they run to support this transition. One child was enabled to attend this week because of support offered to her parent. Lawnswood High School appreciated the input the Children's Champion role was able to bring to that week and further opportunities to work effectively in the future have been identified. Due to changes in admissions, no children have gone to Horsforth High School. Pupils have moved on to Abbey Grange Academy and work is progressing with them through links with Leeds Faith in Schools.</p> <p>The Children's Champion has also delivered 10 pre High School Heroes sessions to targeted young people in Upper Key Stage 2 of Hawksworth Wood Primary School.</p>
Woodsley Employability Project	Woodsley Road Multicultural Community Centre	£ 7,550.00	£3,756.00	To assist the BME communities of Hyde Park & Woodhouse, Burley and Kirkstall areas to improve their chances of employability and help them to get on to the career ladder.	The project will run to the first quarter of 14/15. Workshops have been held three times a week for three hours since July 2013. So far 18 people have benefited from the project both male and female and aged between 18 - 40 years old. The project has helped these individuals to improve their CVs, search for appropriate jobs on the Job Centre website and supported them to apply for those jobs. 1 attendee has been employed by Shell Garage on a permanent basis, 1 attendee was successful in getting a part time role with Royal Mail.

Fit Kids	Young Minds	£ 5,430.00	£2,370.00	To run workshops and fitness classes at Woodsley Road Community Centre for around 25 young people for over 48 weeks, aimed at tackling anti-social and criminal behaviour	The project will run to the first quarter of 14/15. Young Minds' Fit Kids project has been very successful, 25 young people between the ages of 10 – 17 have joined the scheme and regularly attend the weekly sessions. Each session starts with exercises to warm up and then moves onto other physical and recreational activities. Workshops are also held informing the young people of the dangers of anti-social behaviour and other criminal activities. A guest from West Yorkshire Trading Standards attended one of the sessions to discuss the harm of Shisha and niche tobacco. The session went really well and further workshops are planned as part of the project.
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3.0 Youth Activities Fund - Projects 2013/14

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
Back Yard Breeze	LCC Out of School Activities Team	£ 3,600.00	£3,600.00	LCC Out of School Activities Team to deliver six Backyard Breeze sessions during the Summer. Two in Hyde Park & Woodhouse, two in Kirkstall and two in Weetwood. Although there will be no events specifically held in Headingley, due to lack of suitable locations within this ward, a number of the above events will be held close to the Headingley boundary with the other wards in order to address this.	Project completed. Six Backyard Breeze sessions were held over Summer 2013. Consultation was undertaken as part of the sessions which will help direct development of future projects to be funded by the Youth Activities fund.
Burley Chatterbooks	Better Leeds Communities	£ 895.00	£0.00	The project will deliver reading group sessions to young people aged between 8 and 11 years old at Burley Library.	Project completed. The Chatterbooks project was delayed because of capacity issues within the library and a request from Burley Lodge Centre to fully advertise the event with young people before launching. Therefore the project finished in June 2014. There were 8 sessions held attracting 8 young people, aged 8 - 9 regularly throughout. Activities included looking at pirate books and making pirate hats and writing pirate jokes, poetry reading and writing, reading comic books and developing comic book characters and hosting Dan Ingham Brown for a community wide reading discussion. The young people gave positive feedback and particularly enjoyed writing an acrostic poem about Burley. The young people were supported into joining and using the library.
Child Out	Meanwood Junior Play Scheme	£ 845.00	£845.00	The aim of the project is to provide a Youth Club once week for children aged 8 – 14 years old, who live in the Meanwood part of Weetwood ward on a Friday Night; and to provide an Activity Week in the half term school holiday in February 2014.	Project completed. The project ran for 8 weeks and attracted on average 15- 20 young people to each session. Many of the young people attending are working with partner agencies for anti-social behaviour, poor school attendance and criminal activities. The sessions worked with these young people, often one on one, to provide a support. The activities for all young people included football, table tennis, pool, badminton, arts and crafts, baking and listening to music. The young people chose to attend a go-karting session. Some older young people were involved in volunteering at the group to support the young people. The monitoring did highlight that the vast majority of the young people attending this project were from the INE Area Committee area and the group have advised to concentrate funding on that area.
Friday Night Project	YMCA (with Extended Services)	£ 1,631.00	£855.20	The project will deliver weekly Friday Night Project sessions based in Holt Park Active between 5 and 7pm, alongside Junior Youth Provision – an 8 week pilot starting in January 2014 and running on a Thursday evenings between 6 and 7.30pm at a central location in the Cluster. This will be in either Ireland Wood Primary School or Holt Park Active.	Project completed. The Friday Night Project sessions ran for 8 weeks in Holt Park Active. 10 young people registered, all living in the LS16 post code. Numbers were lower than expected as the older young people are able to access the gym, many remained in contact with the YMCA staff although did not register for sessions. Each week the young people tried new activities and participated well. The Junior Youth Provision did not happen as there were staffing issues within Extended Services. This is therefore an underspend.
Hip Hop Lives	Invisible Circle Education	£ 2,613.00	£2,163.00	The project will run a project around Hip Hop culture and will include sessions in Hip Hop elements including Breakdance and DJ/MC/Beatbox and overall personal and social development. The project will be delivered at Woodhouse Community Centre and will be aimed at young people aged between 8 and 17.	Project completed. The project was delivered in February and March 2014, 11 sessions were run each lasting 1.5 hours. Due to issues with costing of the original venue, the sessions were held after school in Quarry Mount School and City of Leeds School. Up to 30 young people attended in Quarry Mount, and up to 13 in City of Leeds.

Intro to Hockey	Leeds Hockey Club	£ 1,545.00	£954.12	This funding is to run after school hockey provision in the Inner North West area, at local schools, along with a half term hockey activity day at Weetwood.	Sessions were held in Shire Oak School and attracted up to 18 participants, the Weetwood Holiday Session attracted 21 participants, Notre Dame sessions attracted 10 participants on average and Lawnswood sessions attracted on average 12 participants (all girls). The project has an underspend which was agreed could be carried forward into 14/15 to provide further sessions in the INW during the Summer Holidays which will be reported in September 2014.
Project Beats	Equilateral Media	£ 2,000.00	£0.00	Project Beats is a weekly session for young people aged 8-17 to explore, learn and develop skills in various musical disciplines. It was held at Youth Point in the Cardigan Centre, Burley, starting in February 2014 and will run for 10 weeks. Each session will last for 3 hours split into two sessions for different age groups.	Project completed. Project Beats ran at Youth Point, Cardigan Centre, in February - May 2014. The sessions ran as planned but with less emphasis on a course style approach for the older group, the sessions are both run as drop-ins with development and progression maintained by staff for individuals rather than through group goals. This approach has proven successful with the group. The session ran for 3 hours each Thursday and was split into two sessions for different age groups. In total 81 young people attended the sessions throughout the course period. Aside from some dislike for some of the musical choices for DJing, the feedback was positive, in particular the enjoyment for the varied opportunities on offer, especially the singing groups. The open nature of the sessions has been identified as a positive, where individuals are trusted with expensive and specialist equipment unsupervised, but with opportunity to have one-to-one support if needed
T Shirts 4U	Youth Point @ Cardigan Centre	£ 1,690.00	£0.00	This funding is to run a T Shirt printing project in Little London Community Centre.	Project completed. 19 young people registered to attend the sessions, aged between 11 and 16 years old. There were 10 sessions held ending in late May 2014. The Cardigan Centre faced a few major challenges while undertaking this project, firstly the screen printer that helped them apply was unable to be contacted and the centre had to find another freelance screen printer to deliver the sessions. They finally came across Inc Workshop that offered to deliver the sessions, but at a higher cost. Secondly Inc Workshop informed the Centre that the screen printer kit ordered was not right and some of the chemicals were not appropriate to use. A more young people friendly model was sourced and used. Thirdly the attendance for the session fluctuated and many of the young people that attended are very hard to reach and engage. The centre put fun activities into the sessions i.e. football and table tennis to keep them engaged and to break up the sessions. Finally having the sessions at Inc Workshop rather than the Little London Community Centre discouraged some young people from attending. However for the attendees feedback was positive and they reported learning new skills and successfully screenprinted their own designed t-shirts.



Report of: West North West Area Leader

Report to Inner North West Community Committee

Date: 17th July 2014

Subject: Community Committee Topic: Children's & Family Health

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Headingley; Hyde Park & Woodhouse; Weetwood		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. Community Committees have been designed to engage with residents around topics of local interest. The first topic chosen by the Inner North West is Children's & Family Health
2. A discussion paper focusing on key issues, challenges and opportunities around the three Inner North West Clusters is appended to this report.
3. A proposed community engagement plan for the topic is also appended to this report.

Recommendations

- The Community Committee is asked to consider the questions posed in the discussion paper and recommend key lines of enquiry to explore further and identify opportunities for improvement activities that will be reviewed at a future Committee meeting.
- The Committee is asked to review the community engagement plan and make recommendations for other ways to engage with local residents around this topic.

1 Purpose of this report

- 1.1 The purpose of this report is to launch the 'Children's & Family Health' Community Committee topic to investigate how the committee can support activity around this key piece of work.
- 1.2 The reports sets out some of the challenges and opportunities when looking at this area of work in the years ahead and sets out a community engagement plan to look at and understand the priorities in the inner North West.

2 Background information

- 2.1 Following discussions, the Inner North West Community Committee agreed their first topic for the July 2014 meeting. The subject was to be based around Child and Family Health and investigate some of the local priorities. The Area Support Team has met with officers from Children's Services, INW Hub and Open XS clusters and Public Health to have a discussion around their priorities, action plans and what work was currently ongoing.

3 Main issues

- 3.2 A discussion paper is appended to this report that sets out key drivers, challenges and opportunities for Public Health and the three clusters.
- 3.3 Members are asked to draw out a small number of themes or issues to explore further and speak to relevant professionals, service providers and local residents about. A report on how this topic has developed will be presented to a future Community Committee meeting.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Stakeholders and residents will be consulted on the topic and the community engagement plan is appended to this report.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are a range of issues of equality and diversity relating to the topic area of children's and family health which will be explored as part of the discussion and engagement around the theme.

4.3 Council policies and City Priorities

- 4.3.1 A significant proportion of the information included in this report relates to the city priorities for children and young people and the outcomes contained in the Children & Young People's Plan.

4.4 Resources and value for money

- 4.4.1 There are no implications arising from this report in respect of resources or value for money.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications and this report is not eligible for call in.

4.6 Risk Management

4.6.1 There are no implications in respect of risk management arising from this report.

5 Conclusions

5.1 The Community Committee has chosen the Children's & Family Health topic in recognition of the significant challenges that parts of the Inner North West face.

5.2 The discussion paper outlines key drivers, challenges and opportunities around the topic and seeks to draw out a small number of themes or issues to explore further.

6 Recommendations

6.1 The Community Committee is asked to:

- The Community Committee is asked to consider the questions posed in the discussion paper and recommend key lines of enquiry to explore further and identify opportunities for improvement activities that will be reviewed at a future Committee meeting.
- The Committee is asked to review the community engagement plan and make recommendations for other ways to engage with local residents around this topic.

7 Background documents¹

7.1 None

Report author: Stuart Byrne

Tel: 0113 3367635

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Topic: Children & Family Health in the Inner North West

Background Paper

Following discussion the Inner North West Community Committee agreed their first topic for the July 2014 meeting. The subject was to be based around Child and Family Health and investigate some of the local priorities. The Area Support Team met with officers from Children's Services, INW Hub and Open XS Clusters and Public Health to have a discussion around their priorities, action plans and what work was currently ongoing.

As a result of these conversations the following information has been gathered to assist Elected Members by providing background information to the topic, prior to the community committee meeting.

Attached at **Appendix 1** are the cluster priorities on a month by month basis

Attached at **Appendix 2** is a snapshot of the 3 clusters priorities listing all WNW clusters and the Leeds average for comparison purposes.

The Inner North West area has 3 clusters Open XS, INW Hub (serving both INW and IW areas) and Extended Services North West (serving both INW and ONW areas)

Primary, Secondary Schools & Children's Centres in Open XS cluster

Primary schools:

Blenheim Primary
Brudenell Primary School
Little London Community Primary
Quarry Mount Primary School
Rosebank Primary

Secondary Schools

City of Leeds

Children centre's:

Little London Children's Centre
Quarry Mount Children's Centre
Burley Park Children Centre

Primary, Secondary Schools & Children's Centres in INW Hub cluster

Primary Schools

Spring Bank Primary
St Chad's CE Primary
Shire Oak CE VC Primary School
Weetwood Primary

Secondary Schools

Abbey Grange Church of England Academy
Lawnswood School

Children's Centre

Headingley Childrens Centre and Services

Primary, Secondary Schools & Children's Centres in ESNW cluster

Primary Schools

Iveson Primary
Ireland Wood Primary,
Cookridge Primary
Cookridge Holy Trinity

Secondary Schools

Ralph Thoresby (sited in ONW area)

Children's Centre

Ireland Wood Centre and Services

Open XS Cluster Priorities:

- 1. Family and Parenting Support**
- 2. All children and young people are safe from harm**
- 3. Build resilience and develop coping strategies for both vulnerable young people and most socially excluded young people**
- 4. Raise educational attainment within cluster and improve school attendance**
- 5. Reduce levels of NEET young people**
- 6. Improve the health and wellbeing in our cluster**

Priority 1: Family and Parenting support

Action Plan

3 Family Support Workers (1 full time, 2 part time) work term time only, however, as from September 2014 the full time worker will be working all year round.

Engage with families across the Open XS Cluster who are referred through the Targeted Services Allocation Team (Guidance and Support)

Co-ordinate and provide family support within the framework of Targeted Services.

Provide local schools, services and parents with informal advice and guidance.

Coordinate and facilitate Parenting Programmes.

Help children, young people and families to overcome barriers and challenges in order to improve future outcomes.

Improve outcomes for families against the priorities set out in the Leeds Children and Young People's Plan and the Cluster Action Plan i.e. improve levels of NEET, improve attendance, reducing the need for children to be looked after.

Priority 2: All Children and young people to be safe from harm

Issues Identified

Increased number of Requests for Service to CSWS from Children's Internal which do not meet the threshold (Children's Centre's are part of Children's Internal)

Parents not engaging leading to safeguarding concerns

All families identified as C on top 100 do not have consent to undertake any targeted work. When consent is given, a referral can be completed and a resource can be allocated through the TSAT.

Refuges in the area

High unemployment

High levels of drugs and alcohol – cluster has developed a 3 year DAT action plan

Poor housing conditions

Increased child poverty

Criminality and Anti-Social Behaviour issues and concerns

Action Plan

Schools and Children's Centre's to utilise the top100 guidance and proforma

To work with schools and Children's Centre's to identify a coordinated approach for 'C' families on the top 100 list and work with them to move to 'B' and 'A' status

To ensure assessments are undertaken for any family receiving targeted support using any assessment process.

Family Outreach Workers to refer targeted families to the Targeted Services Allocation Team when child transfers to year 1 for continued support with smooth transition

One to one work and/or group work with parents for the most vulnerable families in the cluster (using evidenced based parenting programme techniques)

Domestic Violence displays in all schools, children's centres and other partner venues to highlight issues, concerns and support available.

To support Children's Centre's to reduce the number of requests for service which do not meet the threshold

Priority 3: Build resilience and develop coping strategies for vulnerable young people/most socially excluded young people

Action Plan

Open XS have had the TaMHS project in this cluster since 2011 and have managed to maintain it through 2016 through the Cluster Budget.

Leeds Counselling has been commissioned to employ both children's and adult counsellor to provide therapeutic support to the families within the cluster. They offer 6-8 sessions of therapeutic support, however, if the need is greater, longer term sessions are available.

When appropriate, make referrals to CAMHS. The Family Support Workers work very closely with the Counsellors to improve the outcomes for the family.

Priority 4: Raise educational attainment within cluster and improve school attendance.

Issues identified:

- High level of overseas students within the cluster means attendance is affected by parents' courses which have October start and June finish dates.

- Unauthorised holidays as parents take advantage of cheap deals

- High mobility within the cluster

- Depression and other mental health issues

- Older children babysitting for siblings

- Young carers – caring responsibilities

- Distance & cost to travel to school / college e.g. 2 buses

- Lack of school places near home

- High levels of worklessness in families – low aspirations

- Lack of effective follow through with fines for non-attendance

- Alcohol and substance misuse issues

- Language barriers/communication issues

- Cultural expectations i.e. gypsy roma

- High levels of poverty and low income

- High crime levels

- Victims of crime

- High levels of obesity

- Learning difficulties & lack of early intervention at school

- Young person wants employment not training

- Teen parents

- No work experience programme in school

- Low attendance at school affects the NEET figures

- Anti-social behaviour

- Disengagement of parents

A new OBA will be formalised from September 2014 in relation to Attendance.

Priority 5: **Reduce levels of NEET young people**

Issues identified:

- EMA funding stopped
- Cost of equipment for course – lack of funding/support
- Lack of information from colleges & course expectations
- Lack of confidence to travel out of area
- Alcohol and substance misuse issues
- Language barriers/communication issues
- Cultural expectations i.e. gypsy roma
- High levels of poverty and low income
- High crime levels
- Victims of crime
- High levels of obesity
- Distance & cost to travel to school / college e.g. 2 buses
- High levels of worklessness – low aspirations
- Depression and other mental health issues

A new OBA will be formalised from September 2014 for NEET

Priority 6:

Improve the health and wellbeing in the cluster

Open XS Cluster held a campaign for childhood obesity in 2013 and an action plan was sustained within the schools in partnership with local agencies.

Priorities and actions have been identified through an OBA on drug, alcohol and tobacco issues.

Drug, Alcohol and Tobacco Priorities

- To increase public awareness and knowledge about the harm caused by alcohol and drug
- Early identification and support of people who want to change their alcohol and/or drug using behaviour
- To commission, develop and deliver a new risk and resilience 'Transition Programme' which will incorporate health prevention work at targeted primary and secondary school age children (YR 5,6,7) and Positive Futures 'Inspirations' project to work with identified parents
- To further improve early intervention for families with drugs, alcohol and tobacco issues by signposting families to appropriate services.
- Tackle the availability of illegal drugs and the inappropriate availability of alcohol and other legal substances
- Investigate Test Purchasing and links to cluster
- Improve the quality and availability of drug and alcohol education in schools
- Protect children and young people from exploitation through drug and alcohol misuse
- Effective identification and support for children, young people, and family members who are affected and harmed by the drug and alcohol misuse of others
- Family Support and Parenting team to give priority to cluster in the city-wide implementation of 'How to drug proof your kids' parenting programme.

Action Plan

- Use children's artwork and health promotion design as part of the overall marketing campaign for the cluster. Use and display in school and community
- Develop a health drop in to address risky behaviours at City of Leeds School in partnership with Cardigan Centre
- All primary schools to run the 8 week Little Voices Programme for children who have been affected by domestic violence
- City of Leeds School to undertake a Domestic Violence/Healthy Relationships programme in partnership with Cardigan Centre for year 9 students
- Ensure that cluster services annually engage with and promote national campaigns related to DAT e.g. alcohol awareness week and no smoking day.
- Schools and Children's Centre's (Early Start Teams) to organise health fairs/promotion events with cluster and city-wide partners including private nursery providers and child-minders
- Cluster organisations and agencies sign up/ become members of Public Health Resource Centre (PHRC) and Drinkaware to access free resources to use with C&YP, parents and families

All schools to work with Healthy Schools to devise a 3 year DAT Action Plan. The plan to be based around the 'DAT waved approach review tool' document

All cluster schools to complete the 'My Health My School' on-line survey to improve local data information. Year 5 and/or year 6 to be involved.

Tackle the availability of illegal drugs and the inappropriate availability of alcohol and other legal substances

All staff in schools access training as part of their CPD as identified in their DAT action plan

Disseminate the 'Alcohol Pocket Guide' to awareness and early identification

Awareness sessions for children (5+) smokeless & niche tobacco in schools

Cluster partners, schools and children centres to promote and support parents, families to access information about drugs, alcohol & tobacco – access resources from Leeds Lets Change and Change for Life and PHRC

Frontline workers to identify C&YP's drug and alcohol use and confidently deliver a brief intervention and support a referral if required

Ensure frontline workers have 'Alcohol Pocket Guide' to support IBA delivery

Develop cluster Peer Mentoring Programme

Commission Youth Dance Sessions for young people to engage with a positive activity

To develop drugs, alcohol and tobacco training programme for cluster front line staff

INW Hub Cluster Priorities

1. Closing the gap for 0-19 year olds

2. To raise aspirations of children and their families and support them to achieve increased prosperity

3. To reduce health inequalities for those in target groups

4. To ensure early identification of target families and provide intervention at earliest possible stage.

Priority 1: Closing the gap for 0-19 year olds

Raise the achievement levels of children from target groups. (FSM/LAC/CP/EAL/BME)

Action Plan

Provide basic numeracy and literacy courses for parents

Provide Family Learning courses for parents with a focus on supporting child development

Develop Cluster 'Parents Voice' encouraging parents to take active role in child's learning journey

Develop Cluster 'Student Voice' to receive feedback regarding overcoming barriers to learning and develop services accordingly.

Cluster transition programme for children's centre to cluster primary and primary to high school

Cluster children's centres to develop systems to ensure all children can access their free early educational entitlement

Cluster to fund Speech and Language Therapy support to targeted children.

Cluster and Local Authority provision to support cluster schools to achieve attendance targets

Priority 2: To raise aspirations of children and their families and support them to achieve increased prosperity

Reduce the number/% of NEET

Reduce the number of children living in poverty

Action Plan

Promoting safe and effective parenting

Providing services to involve parents in child's development and wellbeing

Continued opportunities to support families to access volunteer, training and work opportunities

Menu of services to support financial inclusion

Supporting families for work readiness and employability

Priority 3: To reduce health inequalities for those in target groups

Reduce childhood obesity

Offer effective support to children and families affected by mental health issues.

Action Plan

Working with Public Health and Healthy Schools Team to continue to address increasing obesity levels of children in the cluster

CaMHS in Schools provision working to address early mental health intervention in the cluster schools. Identify mental health training needs. Develop skills and awareness of practitioners to confidently raise issues and offer support.

Menu of services to promote healthy lifestyles

Priority 4: Ensure the early identification of target families and provide intervention at the earliest possible stage.

Provide support for vulnerable families

Look at a collaborative multi agency working across the cluster.

Action Plan

Working collaboratively with Social Care around vulnerable families to provide best package of care/team around the child

Cluster training event on Social Care thresholds

Work with Social care to identify underlying issues of vulnerable two year olds going into Local Authority care

Ensure robust processes for safeguarding supervision are in place across the cluster (cluster team, schools and Children's Centres)

Increase number of CAFs initiated in the cluster

Menu of services of support for vulnerable families

Extended Services NW Cluster Priorities

- 1. All CYP in Leeds are safe from harm- help children to live in safe and supportive families (and communities)**
- 2. All CYP do well in learning and have the skills for life. Improve behaviour, attendance and achievement**
- 3. All CYP in Leeds choose healthy lifestyles, are active citizens who feel they have voice and influence, have fun grouping up.**

Priority 1: All CYP in Leeds are safe from harm- help children to live in safe and supportive families (and communities).

Action plan

Deliver cluster-based CAF training/ refresher to be set up within the cluster

Deliver a workshop with CSWS looking at case studies and appropriate referrals for CIN/CPP or CAF
The support and guidance to adopt a solution focused approach when cases are presented at support and guidance meetings where there is complex issues presented.

To set up group work with in the clusters around behaviours and early intervention

The setting up of the Strengthening of families stronger communities parenting course that will run on rolling programme throughout the year

Advertising to the schools and partner agencies

Set up programmes day and evening so all parents have access to this

To evaluate the impact the programme is having with parents

Support the Early Start agenda in identifying families who are vulnerable by using the RAG system

To set up termly visits with all the primary schools and high school to identify their top 10 families
 Develop/establish consistent cluster-based procedures for measuring the impact FSW/FEO in improving outcomes for children and young people.
 Evaluate family support within the cluster after a year.
 Case auditing of quality of cases half yearly
 To work closely with LSCB on improving case recording so they are at the standard needed for safeguarding
 To produce a protocol for early intervention of families who are subject to domestic violence, so that the children can be supported and parents supported to access specialist services and appointments.
 To look at the setting up of coffee morning and support groups within the cluster
 Carry out an audit of data to identify need within the Cluster around sexual health and teenage conception.
 Work closely with the Early Start Team to identify teenage parents within the cluster to offer early support.
 Establish a working group to agree an action plan.
 Ensure pupils are signposted into transition support from primary to high and included in summer activities.
 Identify families within the Cluster affected by Welfare change and signpost families to relevant support agencies.
 Set up a web page on the website and to have links to all service users and school websites
 Promote a list of places to access the internet within the cluster.
 Work closely with the Children's Centre around adult education within the cluster
 Look at a volunteering programme within the cluster to support people in accessing opportunities within their own area
 Within the Cluster the number of ethnic minority groups attending and living within the Cluster is rising. The International Council will be set up within the Cluster for all schools and children's centre to all meet together and share different experiences.
 Ensure that services are communicated throughout the Cluster by producing booklets to inform about holiday activities
 Identify and focus on hard to reach parent/carers i.e. launch a cluster website that all families within the cluster can access, and create a Twitter account

Priority 2: All CYP do well in learning and have the skills for life. Improve behaviour, attendance and achievement.

Action plan

To look at additional speech therapy and Educational Psychologist time for the cluster.
 EAL support to be rolled out throughout all cluster schools
 To look at a secondment for 1 and half days a week to support in chairing of School attendance panels, fast tracks and intense case work
 Multi-agency targeted attendance blitz's to run through the cluster on a regular basis.
 Produce a cluster letter to be left with parents if not in when calling.
 Extend this to Year 6 within cluster primary schools to support the work that Ralph Thoresby is undertaking
 Fast tracks cohorts to be initiated within a timetable for both High School and Primary School.
 To run the 'Give it 100%' in March and November each academic year
 Improve transition provision throughout all academic milestones i.e. nursery to primary, primary to secondary and secondary to further education, employment or training
 Provide effective transition support for pupils considered vulnerable at transition and/or at risk of poor attendance
 Attendance, cluster and school to identify pupils to be targeted, and to check cross cluster support is provided for these families as the intake for Ralph Thoresby is from 36 primary schools.
 Pupils to be signposted into the cluster/secondary school transition programme.
 Promote the Cluster Counsellor who is providing a service for young people 16 -17 who are NEET

Embed a diagnostic grid to support the identification of YP who are at risk of being NEET.
 Use data from connexions to identify young people who have siblings who are NEET.
 Make schools aware of the criteria, attendance, history of siblings, worklessness within the family and low aspirations
 Cluster staff to take an active part in the NEET Sweeps
 To promote the National Citizenship Scheme to young people
 Liaise with Connexions to attend GCSE results day to support young people who have not achieved the results that they need.

Priority 3: All CYP in Leeds choose healthy lifestyles, are active citizens who feel they have voice and influence, have fun grouping up

Action plan

Ensure all schools understand the work of TaMHs and how this will support their young people
 Schools to look at action plans with TAMHs to establish work they can do in wave 1 and 2 to support the emotional wellbeing of their children and young people
 Schools to embed use of emotional literacy assessments.
 Look at in house cluster training around a number of emotional wellbeing issues that schools can then implement into their PSHE lessons and general awareness for all staff.
 Implement the questionnaire 'My Health, My School Survey 2013/14'
 Look at group work within the cluster run by TAMHS around emotional literacy and how young people deal with their emotions. Concentrate on Yr 5 and Yr 6 and Yr7
 Within the cluster there are a high number of young people who are or have been at risk of CSE.
 Establish group work within the schools to look at positive relationships, self-image and body image
 Look at a CSE champion within the cluster, who can cascade the information to others.
 Have a member of staff trained around the links with communities to raise awareness of CSE.
 Explore what we can establish within the cluster to support fathers.
 Send a member of cluster staff on training around working with fathers.
 Look at setting up groups around fathers.
 To reduce the number of young people involved with alcohol and substance misuse. Look at additional work that platform could offer to the schools
 Establish a clear understanding of what the Youth Service offer within the cluster to support emotional wellbeing of our children and young people
 There has been an increase in cases coming for support and guidance where a young person is having identity issues consider Ralph Thoresby's policy around equality for all young people.
 Consider the impact that adult mental health has on young people as there is an increase in the number of referrals coming to support and guidance with parents with mental health issues. Look at what services can signpost to.
 Understand areas in the cluster subject to high levels of ASB.
 Work with Safer Leeds and Police around amber nominals within the cluster
 Continue the Friday Night Project running within the ESNW cluster.
 Launch the Junior Youth Provision within the cluster.
 Cluster volunteer programme to offer Level 2 training to parents and free training for volunteers taking part in outer school activities.
 Roll out the training programme to other schools within the Cluster.
 Student Leadership programme
 Develop bank of volunteer opportunities across the cluster

Public Health Priority - Obesity in Open XS Cluster

Background

Childhood obesity in Open XS Cluster is a major concern and is amongst the highest levels in the city.

Discuss a significant piece of proposed work to be funded by Leeds West Clinical Commissioning Group and developed with Public Health.

What can the INW Community Committee consider to help tackle an obeseogenic environment (that is, environments that encourage people to eat unhealthily and not do enough exercise)?

Childhood obesity has many different causes (Foresight 2007) and there is clear evidence that today's children are engaged in lower levels of activity and are eating more poorly than their predecessors (DH 2008 Healthy Weight Healthy Lives: Consumer Insight).

The potential cost of the increasing levels of childhood obesity when these children become adults is unquestionably high. In Leeds just less than one in ten children in Reception is obese (9.3%, 794) and just less than one in five children in Yr 6 is obese (19.7%, 1,374 children).

Nationally, 19.2 per cent of year six children are obese, compared to 19.7 per cent in Leeds; these figures have changed slightly from 2011 (19.0 per cent nationally; 19.9 per cent in Leeds), and Leeds has seen a slight drop over the last three years.

Obesity has major impacts upon the health and life chances of individuals, and has a major effect upon national and community healthcare costs. There is a strong link between deprivation and obesity. There is strong evidence that childhood obesity is related to whole family issues. As young children have little control over their eating and activity levels the issue can only be addressed by engaging the whole family (Rudolf M 2009).

Based on Public Health statistics, figures of obesity in these areas are:

Open XS 32.2% at Yr 6 (13% at Reception)

This compares to the next highest areas - Armley 21.2% (11%), Bramley 21.8% (12%)

The proposed piece of commissioning will focus on Open XS, Armley and Bramley and Tingley and Morley, which have fast growing rates of obesity - Ardsley and Tingley 14.3% (9%) and Morley 16% (9%)

(*Figures relate to the 2012/13 obesity rates for children in Yr 6, those in brackets are for children in reception)

Proposed work

LWCCG working with Public Health, in response to this, want to commission an evidence-based programme in these school cluster areas. This will drive quantifiable and sustainable behaviour changes in eating habits and will complement and support physical activity programmes.

This proposal is for the delivery of classroom based programmes (in primary schools) which affect children, their families, the school environment, school caterers, and retailers.

The provider will work with the whole school community environment which serves the selected clusters of schools. Significant funds have been allocated to this to start from December 2014. This is subject to final approval from LWCCG Board.

Outcomes

Sustained increased consumption of fruit and vegetables

3 month follow up:

80% increase in children eating at least one portion of fruit per day

80% more children eating vegetables

One year follow up:

Parents provide 66% more fruit and vegetables to their children

Children consume 66% more fruit and vegetables

At the end of the programme:

66% of children eat two additional portions of fruit and vegetables per day

66% of parents eat two additional portions of fruit and vegetables per day

Two years after the programme:

66% of children continue to eat two additional portions of fruit and vegetables every day

Decreased consumption of sweet and fatty foods

3 month follow up:

30% decrease in children eating unhealthy snacks

One year follow up:

20% of children consume one or less unhealthy snacks per day

At the end of the programme:

20% of children continue to consume one or less unhealthy snacks per day

Two years after the programme:

20% of children continue to consume one or less unhealthy snacks per day

Secondary outcome measures

It is envisaged that a number of secondary outcomes will be realised as a consequence of the implementation of these obesity prevention programmes.

These measures will be reviewed annually to demonstrate the impact of this work on other areas and will be compared with clusters where these programmes are not being implemented.

For Primary school children -

- Increased uptake of free school meals (from Key Stage 2 onwards).
- Increased uptake of school meals.
- Reduction in obesity rates.
- Encourage active play.
- Improved school attainment.
- Improved school attendance.

For all -

- Increased uptake of treatment programmes (where appropriate).
- Increased local provision of fruit and vegetables (increased benefit to the local economy).

Interdependence with other services/providers

The programmes being delivered should complement other established healthy living programmes e.g. Leeds Let's Get Active, City Connect Walking, Healthy Living Network's Community Health Educators programme, HENRY, Watch It, Active Schools, Health Schools and school meals programmes.

The provider will work with member practices and partners in the area to develop effective relationships and pathways e.g. Public Health, Leeds City Council. The provider will support the delivery of our secondary outcomes by working closely with (and provide advice to) partners to tackle factors that cause an obesogenic environment.

To consider what can the INW Community Committee do to help tackle what is described as an obeseogenic environment?

Support LWCCG / PH plans to reduce childhood obesity in Open XS Cluster. Significant funds have been allocated to this to start from December 2014

Recognise and build on the significant work that is already being done to reduce childhood obesity by schools (Healthy Schools), Public Health, leisure and other partners.

Ensure a joined-up approach by fully involving other council departments in future plans.

Create a network of community champions from local residents and frontline staff to tackle childhood obesity

Involve the private sector, healthy eating award schemes can encourage cafes and restaurants to change menus.

How to encourage use of green space, get children more active and offer accessible, affordable and nutritious food?

Appendix 1

Monthly obsessions tracker by cluster

Month: April 2014

Select cluster from drop-down box below:

OPEN XS

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	58	1 ↑	9% ↑	5 ↑	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	57	8 ↑	16% ↑	8 ↑	
Reduce school absence: primary	5.6%	N/A	N/A	-1.5 ↓	
Reduce school absence: secondary	9.1%	N/A	N/A	-1.9 ↓	

Notes

- 1 - The change columns for absence data are expressed as percentage point increases/reductions.
- 2 - Absence data covers HT1-5 of each academic year and is updated once annually

Inner NW Hub

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	50	-3 ↓	-14% ↓	-8 ↓	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	66	-6 ↓	-26% ↓	-23 ↓	
Reduce school absence: primary	4.4%	N/A	N/A	-0.7 ↓	
Reduce school absence: secondary	5.4%	N/A	N/A	-3.9 ↓	

Select cluster from drop-down box below:

ESNW

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	13	0 ↔	8% ↑	1 ↑	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	26	0 ↔	-28% ↓	-10 ↓	
Reduce school absence: primary	4.5%	N/A	N/A	-0.8 ↓	
Reduce school absence: secondary	7.3%	N/A	N/A	-0.6 ↓	

Children and Young People's Plan Key Indicator Dashboard - Cluster level: April 2014																
	Primary attendance ⁴	Secondary attendance ⁴	Adjusted NEET ^{3 4 5 8}		Early Years Foundation Stage ⁴	Key Stage 2 Level 4+ in reading, writing and maths ⁴	5 A*-C GCSEs inc Eng and Maths ⁴	Level 3 quals at age 19 ^{5 7}	Obesity levels at Year 6 ⁵	Primary uptake of FSM ⁴	Secondary uptake of FSM ⁴	Alcohol-related hospital admissions for under-18s ^{5 6}	Teenage conceptions ⁵ ⁶		10-17 yr old offenders ^{5 6}	
Time period covered	HT1-2 13/14	HT1-2 13/14	As at 30/04/14		2013 AY	2013 AY	2013 AY	2012 AY	2012/13 AY	2012/13 FY	2012/13 FY	2012	06/09-06/10		01/13-12/13	
LEEDS	96.3%	94.8%	7.2%		51%	74%	57.3%	50.0%	19.9%	73.1%	71.1%	57	44.4		0.9%	
Cluster			No.	%									No.	RPT	No.	RPT
WNW - ACES	96.4%	91.3%	85	11.5	37%	72%	30%	33.2%	21.2%	78.5%	65.8%	<5	44	56.6	33	17.2
WNW - Aireborough	97.3%	95.7%	32	3.3	65%	82%	72%	69.1%	17.9%	72.0%	55.6%	<5	28	22.5	11	3.5
WNW - Bramley	95.9%	94.0%	117	10.4	36%	63%	54%	36.7%	21.8%	71.3%	79.1%	<5	98	80.1	38	12.3
WNW - ESNW	96.7%	94.3%	28	3.9	55%	77%	51%	57.1%	19.7%	71.9%	67.5%	<5	26	29.4	12	5.6
WNW - Farnley	95.7%	95.4%	66	11.6	53%	78%	73%	39.1%	20.8%	70.9%	76.9%		35	52.0	16	10.7
WNW - Horsforth	97.4%	95.8%	15	2.8	54%	85%	80%	67.9%	13.4%	71.8%	N/K		19	33.0	8	5.2
WNW - INNER CITY HUB	96.5%	95.7%	68	7.7	62%	76%	57%	57.6%	22.0%	75.7%	64.9%	<5	42	38.1	33	12.8
WNW - OPEN XS	95.3%	92.3%	58	14.9	54%	63%	17%	41.7%	32.2%	79.6%	85.1%		20	44.3	18	17.7
WNW - Otley/Pool Bramhope	97.1%	95.8%	17	2.8	65%	84%	63%	64.8%	16.5%	77.8%	N/K		13	16.0	11	5.7
WNW - Pudsey	96.3%	94.0%	71	5.0	56%	79%	52%	52.2%	18.4%	66.6%	N/K	<5	46	29.9	26	6.4
Key: AY - academic year FSM - free school meals FY - financial year RPT - rate per thousand RPTT - rate per ten thousand																
Notes																
3 For NEET data, the city-wide total also includes a proportion of young people whose status has expired.																
4 - Data for these indicators is by schools within the cluster, not by pupils living in the cluster area.																
5 - Data for these indicators is by children and young people living in the cluster area, not attending schools in the cluster																
6 - Data suppressed for instances of fewer than 5.																
7 - Data based on where the young person lived three years previously when in Year 11, regardless of where they actually gained the Level 3 qualification.																

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COMMUNITY COMMITTEE ENGAGEMENT PLAN		
TOPIC : Children's and Family Health		
Consultation Period	July 2014 – October 2014	
Summary of topic	The topic focuses on the area of Children's and Family Health in the inner North West. Looking at the priorities within the wards and particular areas of concern.	
Stakeholders	Stakeholders are individuals or organisations who have a direct interest in the topic	
Community	Local Authority & Public Sector	Third Sector
Local residents	Childrens Centres	BLC
	Clusters	Neighbourhood Networks
	Schools	Cardigan Centre
	Leeds Let's Get Active	
	Breeze	
Proposed consultation activity (Who will be consulted & how)		
Activity	Method	Lead organisation
Themed forums	Invites speakers around the key lines of enquiry	Area Support Team
School surveys	Questionnaire	Area Support Team
Cluster meetings	Agenda the item	Cluster
Agenda item on resident group meetings	Ask existing groups to consider the key lines of enquiry at their meetings	Housing Leeds
Scribble board at schools and childrens centres	Display board for a week for customers to leave comments on	Little London Childrens Centre & Primary, City of Leeds
Online survey	Open a survey online around the key lines of enquiry and promote widely	Area Support Team
Other potential consultation activity		
Activity	Method	Resources required
Social media discussion	Use the community committee's facebook / twitter page to host a discussion on the key lines of enquiry	Facebook and twitter accounts would need to be set up and promoted
Front line worker feedback	Ask front line staff e.g. G.Ps, teachers, family outreach, social workers, to provide feedback from their own experience and residents / businesses	Will take some time away from normal duties to complete this exercise

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